

**TRORC  
EXECUTIVE COMMITTEE**

**King Farm  
Woodstock, VT  
January 13, 2016**

**MEETING MINUTES**

**Attendance:** Bill Emmons, Chair, Jerry Fredrickson, Treasurer; Nancy Jones, Secretary, Paul Haskell, Vice Chair, and Peter Gregory, Executive Director

**1. Call to Order:**

Chair Emmons convened the meeting at 3:05 p.m. A quorum was declared by the Chair.

**2. Public Comment:**

No members of the public were present.

**3. Approval of November 18, 2015 Minutes:**

On a motion made by Jones, seconded by Haskell, the November 18, 2015 Executive Committee Minutes were approved as written.

**4. Acceptance of the unaudited December 2015 Financial Reports:**

Gregory and Committee members reviewed the particulars for the month of December. Commissioners asked about the \$602 legal expense incurred in December. Gregory indicated that it was for a legal review of the TRORC personnel Policy. Gregory drew attention to the large amount of VTrans funding that arrived during the month. This essentially catches VTrans up in paying TRORC bills for the three months that were outstanding. Gregory also made Committee members aware of the first payment made to our consultant on the Creative Economy project. The Economic Development Administration will be picking up about 35% of the cost, with ACCD and TRORC reserves picking up the balance. On a motion made by Fredrickson, seconded by Haskell, the December Financial Reports were accepted as presented. Commissioner Fredrickson raised an issue about TRORC advancing the cost of training for an LEPC individual thereby allowing that person to attend and receive the training. Ultimately, FEMA will reimburse us. On a motion made by Fredrickson, seconded by Haskell, TRORC will offer and advance of the costs to attend this training. Gregory will notify the person. So moved.

**5. TRORC Strategic Plan Implementation Review:**

Gregory gave the Committee an update on two areas that are currently being worked on...the Creative Economy Project and the legislation of in Montpelier to enable the establishment of Councils of Government (COGs). Committee members indicated that another meeting on the Metrics/Dashboard Committee is due at this time.

The four areas include Regional and local dashboard, Place-based economic development work, Cooperative services and Regional stakeholder meetings.

**6. TRORC Personnel Policy review and edits:**

This agenda item was postponed as input on the legal review of the Personnel Policy has just arrived. Gregory will distribute the comments that came from our personnel attorney and place this on next month's agenda.

**7. Clean Water Advisory Committee:**

With our new Clean Water Act responsibilities, Gregory suggested the establishment of an advisory committee that could assist in fulfilling elements of the new law. Gregory distributed a draft and Committee members were asked to take a look and suggest edits for the next meeting.

**8. Act 250:**

Gregory indicated that there were no new updates of the Supreme Court case. Scheduling dates are likely to be announced soon.

The next regular TRORC Board meeting will be on a week earlier than normal and it will be at the Montshire Museum on January 20, 2016.

Meeting adjourned at 5:05 p.m. Meeting Minutes prepared by:  
Peter G. Gregory, Executive Director, January 19, 2016.