

**TRORC
EXECUTIVE COMMITTEE**

**King Farm
Woodstock, VT
February 10, 2016**

MEETING MINUTES

Attendance: Bill Emmons, Chair, Jerry Fredrickson, Treasurer; Nancy Jones, Secretary, Paul Haskell, Vice Chair, Frank Roderick and Peter Gregory, Executive Director

1. Call to Order:

Chair Emmons convened the meeting at 3:10 p.m. A quorum was declared by the Chair.

2. Public Comment:

No members of the public were present.

3. Approval of January 13, 2016 Minutes:

On a motion made by Roderick, seconded by Haskell, the January 13, 2016 Executive Committee Minutes were approved as written.

4. Acceptance of the unaudited January 2016 Financial Reports:

Treasurer Fredrickson wanted to note for the minutes that he reconciled TRORC cash accounts today.

Gregory and Committee members reviewed the particulars for the month of January. Commissioners and Gregory walked through the accounts receivable and discussed the various delays in getting paid. No delays that were not anticipated as some towns are waiting for grant agreements from the state. Commissioners asked about amount spent

on computers due to it being over budget. Gregory indicated that a computer died that was not anticipated for replacement during the year. On a motion made by Haskell, seconded by Fredrickson, the January Financial Reports were accepted as presented.

5. TRORC Scholarship Program for 2016:

Gregory provided the Committee with a draft program announcement for review and approval. Notification will go out far and wide by the end of February. On a motion made by Jones, seconded by Haskell, the Executive Committee approved the content of the announcement and authorized the release of the announcement. TRORC Board budgeted these funds for this Program year.

6. TRORC Personnel Policy review and edits:

This agenda item was postponed as the Committee needed a version of the Legal review that had explanations noted for all changes proposed. Gregory will place this on the March agenda for approval.

7. Clean Water Advisory Committee and Public Comment Procedure reviews:

Gregory and Committee members reviewed a final draft of the document establishing a clean water advisory committee that could assist in fulfilling elements of the new law. A few minor tweaks were made and on a motion made by Haskell, seconded by Roderick, it was approved and schedule for full Board adoption later in the month.

Gregory and Committee members also made some tweaks to the final draft of a Public Comment Procedure. On a motion made by Haskell, seconded by Fredrickson, the draft was approved and will be on the Board agenda for later this month.

8. Act 250:

Gregory indicated that scheduling date for Court briefs on the Quechee Highlands project are due on March 11, 2016. No news yet on the Killington case.

The next regular TRORC Board meeting will be on February 23, 2016.

Meeting adjourned at 5:05 p.m. Meeting Minutes prepared by:
Peter G. Gregory, Executive Director, February 19, 2016.