

TRORC Board Meeting

Thompson Senior Center, Woodstock, VT



Two Rivers-Ottauquechee
REGIONAL COMMISSION

July 27, 2016 -Meeting Minutes

Attendance:

Name	Town	7/27/16	6/22/16	5/25/16	4/27/16	3/23/16	2/24/16
Jerry Fredrickson	Barnard		X	X	X	X	X
Carl Russell	Bethel		X		X	X	
Nancy Jones	Bradford	X	X	X	X		X
Marcey Carver	Bradford (Alt)					X	
Mark Bannon	Braintree	X			X		
Lynne Bertram	Bridgewater		X			X	
Dee Montie	Brookfield		X			X	
Carl Pepperman	Chelsea		X	X	X		
Vacant	Corinth		X	X	X	X	X
Peter Berger	Fairlee		X	X	X	X	
Mark Belisle	Granville	X	X	X			
Monica Collins	Hancock		X		X		
Lori Hirshfield	Hartford	X	X	X	X		X
Bruce Riddle	Hartford (Alt)	X	X	X	X	X	X
Charles Jeffries	Hartland			X	X	X	X
Richard Waddell	Hartland (Alt)	X					
Frank Tegethoff	Newbury	X	X	X	X	X	
Jeff Goodrich	Norwich					X	
Matt Corron	Pittsfield						
Anne Brown	Plymouth	X		X			X
Bill Emmons	Pomfret	X	X	X	X	X	X
Ramsey Papp	Randolph		X			X	X
Winston Sadoo	Randolph (Alt)	X	X	X	X		
Larry Straus	Rochester				X		
David Brandau	Royalton		X				
Bushrod Powers	Royalton (Alt)	X	X	X	X	X	
Peter Anderson	Sharon	X	X	X	X	X	X
Bill Edgerton	Stockbridge				X	X	
Steve Campbell	Strafford			X	X	X	
Mark McElroy	Thetford	X	X		X	X	X
Jim Masland	Thetford (Alt)		X				
Jim Bulger	Topsham				X		X
Michael Sacca	Tunbridge		X		X	X	
Bill Baylis	Vershire		X		X		
Nancy Malmquist	W. Fairlee		X				
Don Bourdon	Woodstock	X	X	X	X		X
Nate Miller	At-Large		X				X
Jennifer Colby	At-Large		X				X
Ken Alton	At-Large	X	X	X	X		
Andrew Winter	At-Large						

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William B. Emmons, III, Chair
Peter G. Gregory, AICP, Executive Director

Barnard ~ Bethel ~ Bradford ~ Braintree ~ Bridgewater ~ Brookfield ~ Chelsea ~ Corinth ~ Fairlee ~ Granville ~ Hancock ~ Hartford ~ Hartland
Newbury ~ Norwich ~ Pittsfield ~ Plymouth ~ Pomfret ~ Randolph ~ Rochester ~ Royalton ~ Sharon ~ Stockbridge ~ Strafford ~ Thetford
Topsham ~ Tunbridge ~ Vershire ~ West Fairlee ~ Woodstock

Staff: Peter Gregory, Dee Gish

1. Call To Order/Agenda Changes/Public Comments:

Chair Bill Emmons convened the Board meeting at 6:40 p.m. A quorum was declared. There were no public comments.

2. Public hearing – Woodstock Town Plan Approval and Confirmation Action:

Chairperson Emmons opened the Public Hearing. There were no members of the public in attendance. Peter Gregory explained that the Woodstock Village Designation was up for renewal and Woodstock also updated the Town Plan with the required Flood Resilience element. Peter noted that new legislation requires town plans to be readopted every 8 years, similar to regional plans, instead of 5 years. Peter also distributed a copy of Woodstock's implementation plan letter, which is now a requirement of Title 24 revisions. Each town seeking Town Plan approval will now submit a letter to their RPC outlining implementation efforts. Chairperson Emmons closed the hearing.

3. Approval of Woodstock Town Plan and confirmation of planning efforts per 24 VSA, Section 4350:

A motion was made by Don Bourdon and seconded by Lori Hirshfield to approve the Woodstock Town Plan. So moved.

A motion was made by Frank Tegethoff and seconded by Bushrod Powers to Confirm the Woodstock planning efforts. So moved.

4. Acceptance of the unaudited June Financial Reports:

A motion was made by Bushrod Powers and seconded by Lori Hirshfield to approve the June Financial report. So moved. Peter Gregory noted that this is a cash report for the full year and the balance sheet distributed in the packet is an accrual report. The unaudited balance sheet shows that TRORC nearly broke even for the year, with a net income of \$2,463.89.

5. TRORC IT Policy Approval:

Peter Gregory noted that Pete Fellows is the IT Manager at TRORC. From a recommendation from VTrans, the IT policy should include provisions for the disposition of public records. This change was made along with other minor changes. Bruce Riddle also gave some suggestions for improving the IT policy.

Commissioners suggested that under the Retrieval paragraph on the first page, adding "unless authorized by the Executive Director" to the last sentence. On the last page, the last sentence in the second to last paragraph under Network and Personal Computer Security, add the word "staff" to read "IT staff will

conduct education..." A motion was made by Nancy Jones and seconded by Bushrod Powers to approve the IT Policy with the changes mentioned. So moved.

6. Staff/Commissioner Updates:

Act 250: Peter Gregory reported that there was a hearing for the VTC state laboratory in Randolph that TRORC participated in. The Killington project received their permit as they did at the District Commission level. SP Lands sought to remove traffic monitoring conditions which VTrans and the TRORC wanted. The Court agreed to retain those conditions. Quechee Highlands is currently under deliberation by the Supreme Court, and it is unknown when a decision will be made.

Projects: There are a fair number of Section 248 solar project applications still coming through in our region. The home buyout program administrators from the state conducted a field audit on Monday the 18th and all seemed to go well. TRORC is waiting for FEMA approval to move forward for a few more buyouts. The HUD funding for buyouts ends in the fall of 2017.

Legislative: TRORC is working on forestry and energy updates for town plans. The Public Service Board is meeting with groups to develop the energy standards by November 1 for Town and Regional plan substantial deference status. TRORC is willing to meet with towns regarding the energy standards. The next TRORC newsletter will contain articles about updated Town Plan legislation. Regarding H249, the Intermunicipal Services act, some RPCs are drafting bylaws to allow for these services and TRORC may explore this as well.

NewVistas. Some Board members are interested in a Board discussion for this in the future. Chris Sargent met with the Planning Commission chairs of the four affected towns to discuss ways to address large scale development in town plans.

7. Adjournment – 7:26 pm:

A motion to adjourn was made by Mark Belilse. Meeting was adjourned at 7:26 pm.

The next Board meeting will be held Wednesday, September 28th at the Thompson Senior Center in Woodstock.

Minutes Prepared By Dee Gish – July 28, 2016.