

**TRORC  
EXECUTIVE COMMITTEE**

**King Farm  
Woodstock, VT  
August 10, 2016**

**MEETING MINUTES**

**Attendance:** Bill Emmons, Chair, Jerry Fredrickson, Vice Chair; David Brandau, Secretary, Bill Edgerton, Nancy Malmquist and Peter Gregory, Executive Director

**1. Call to Order:**

Chair Emmons convened the meeting at 3:00 p.m. A quorum was declared by the Chair.

**2. Public Comment:**

No members of the public were present.

**3. Executive Director Evaluation Discussion:**

Gregory and the Executive Committee discussed the results of the Director evaluation for FY 16. It was noted that the vast majority of Commission goals were accomplished in FY 16. Areas that did not see positive progress related to creating a TRORC Non-Profit arm and further discussions on TRORC office space needs. Gregory noted that for FY 17, these two items will be on the Director's to-do list, as well as Regional Plan updates, completing the regional Energy Plan, developing a Commissioner's Manual and initiating discussion with the Board and member towns on Shared Services authority.

**4. Approval of June 8, 2016 Minutes:**

On a motion made by Brandau, seconded by Fredrickson, the Executive Committee Minutes from the June 8th meeting was approved as written.

**5. Acceptance of the unaudited July 2016 Financial Reports:**

Gregory and Committee members reviewed the particulars for the month of July. We are in the first month of the new fiscal year and all looks good. Gregory noted a lot of municipal dues come in during July, as does a large payment from ACCD. On a motion made by Fredrickson, seconded by Brandau, the July Financial Reports were accepted as presented.

**6. Preliminary FY 16 Audit results:**

Gregory indicated some of the fieldwork occurred in late July as expected but due to auditor illness, follow-up fieldwork is needed in August. Consequently, there are no early results to share. It is expected they will be available for the September Executive Committee meeting.

**7. Board Meeting Agendas – Fall, 2016:**

Gregory and Committee members walked through the potential agenda items on the plate for the September, October and December TRORC Board meetings.

In September, it appears that we might have one Public Hearing on a Town Plan approval, a discussion on the potential project related to New Vista and the review of a health related chapter of the TRORC Regional Plan. October could see three Public Hearings on Town Plan approvals, a visit by the VTrans Director of Planning and a review of the Energy Plan revised per comments by the Public Service Department. In December, we could be seeing a Board review of a Forestry Chapter of the Regional Plan, a state speaker on water testing, a discussion on establishing a 501(c)(3) arm of TRORC and possibly a Public Hearing on a Town Plan approval.

**8. Updates:**

Updates postponed until the next meeting.

**9. Executive Session:**

No Executive Session needed.

Meeting adjourned at 4:35 p.m. Meeting Minutes prepared by:  
Peter G. Gregory, Executive Director, August 15, 2016.