

**TO:** TRORC Executive Committee  
**FROM:** Peter G. Gregory AICP, Executive Director *P66*  
**DATE:** October 6, 2016  
**RE:** Agenda – Wednesday, October 12, 2016

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The next meeting of the TRORC Executive Committee will be on **Wednesday, October 12, 2016 at the King Farm, Woodstock, VT from 3:00 to 4:30 p.m.** Snacks will be available.

Tentative Meeting Agenda:

1. Public Comments (5 minutes)
2. Approval of the September 14, 2016 Minutes (enclosed)
3. Acceptance of September Financial Reports (enclosed)
4. Acceptance of FY 16 Audit (Management Letter enclosed)
5. Board and Executive Committee Job Description Approvals (enclosed)
6. Commissioner Handbook Approval (enclosed)
7. TRORC Strategic Plan - review of actions
8. TRORC Phone system review costs and possible action
9. Preliminary Review of Energy Plan (enclosed)
10. Project, Staffing, Office Space; Administrative, Act 250 Updates
11. TRORC October 26<sup>th</sup> Board Agenda Review
12. Executive Session (if needed)
13. Other

If any person needs accommodation to participate in this meeting, please call Peter Gregory at 802-457-3188.

The next Executive Committee meeting will be on November 9, 2016 and the date, time, location and agenda will be posted on [www.trorc.org](http://www.trorc.org).

128 King Farm Rd.  
Woodstock, VT 05091  
**802-457-3188**  
[trorc.org](http://trorc.org)

William B. Emmons, III, Chair  
Peter G. Gregory, AICP, Executive Director