

**TRORC
EXECUTIVE COMMITTEE**

**King Farm
Woodstock, VT
December 5, 2016**

MEETING MINUTES

Attendance: Bill Emmons, Chair, Jerry Fredrickson, Vice Chair; Bill Edgerton, Nancy Malmquist, Nancy Jones, Treasurer and Peter G. Gregory, Executive Director

1. Call to Order:

Chair Emmons convened the meeting at 3:00 p.m. A quorum was declared by the Chair.

2. Public Comment:

No members of the public were present.

3. Approval of November 9, 2016 Minutes:

Committee members reviewed the draft minutes from November 9th. On a motion made by Fredrickson, seconded by Jones, the Executive Committee Minutes from the November 9th meeting was approved as written.

4. Acceptance of the unaudited November 2016 Financial Reports:

Gregory and Committee members reviewed the particulars for the month of November. Gregory indicated that there were no unanticipated income or expenses during this time period. Active management of the Accounts Receivable continues. On a motion made by Jones, seconded by Fredrickson, the November Financial Reports were accepted as presented.

5. Regional Plan Chapters review:

Gregory, Kevin Geiger and Committee members reviewed draft changes to Regional Plan Rural Areas section. Gregory started by indicating the Executive Committee had seen this before but had insufficient time at the last meeting to weigh in with questions and suggested edits. To put the changes in land use areas in context, the Conservation areas were around 90% of the region, the new proposed map has this land use are at 43%. Executive Committee members had various questions and suggestions. Geiger captured the changes and Gregory indicated the next draft will incorporate these changes. Gregory said it will have a new date on it to ensure Commissioners keep versions straight. There were a few policies that the Committee could not come to a consensus on and will be part of the discussion with the full Board. The Executive Committee asked that this be a specific point of discussion on December 14th.

6. Brownfields Site Access Form:

Gregory indicated that a new Site Access Form needed to be developed for brownfields assessments that are conducted on parcels that are owned by municipalities. EPA has reviewed the language on this form and has approved it. On a motion made by Fredrickson, seconded by Jones, the Executive Committee approved use of the new form. It will be used immediately on an auto garage site in Newbury.

7. December Board agenda review and Other Updates:

Gregory and Committee members discussed the agenda which will include a review of Regional Plan sections; Public Hearings on Town Plan approval and confirmation action for two Towns, Pomfret and Brookfield; and a discussion of the TRORC Brownfields Program.

Gregory and Committee members talked about the possibility of moving the Board meeting times from 6:30 p.m. to 4:30 p.m. for winter months. It was noted that people working traditional hours would not be able to attend. Gregory will poll Commissioners on a potential change for the January, February and March meetings.

Given the late hour, other updates were postponed until the next meeting.

8. Executive Session:

No Executive Session needed.