

**TRORC  
EXECUTIVE COMMITTEE**

**King Farm  
Woodstock, VT  
February 9, 2017**

**MEETING MINUTES**

**Attendance:** Bill Emmons, Chair, Jerry Fredrickson, Vice Chair; Bill Edgerton, Nancy Malmquist, Nancy Jones, Treasurer and Peter G. Gregory, Executive Director

**1. Call to Order:**

Chair Emmons convened the meeting at 3:00 p.m. A quorum was declared by the Chair.

**2. Public Comment:**

No members of the public were present.

**3. Approval of January 11, 2017 Minutes:**

Committee members reviewed the draft minutes from January. On a motion made by Jones, seconded by Malmquist, the Executive Committee Minutes from the January 11th meeting were approved as written.

**4. Acceptance of the unaudited January 2017 Financial Reports:**

Gregory and Committee members reviewed the particulars for the month of January. Gregory indicated that there were no unanticipated income or expenses during this time period. Gregory reviewed the Accounts Receivable Report and highlighted that all des for FY 17 are in and that we received our third quarter payment from ACCD. Gregory believes we remain on track per the budget passed in June. On a motion made by Jones, seconded by Edgerton, the January Financial Reports were accepted as presented.

**5. Potential role for RPCs in Water Project Implementation:**

Gregory presented to Committee members an oral outline of a potential role for RPCs in managing projects and prioritizing projects much like we do in transportation. It has become increasingly apparent to Legislators and Administration officials that RPCs can expedite and move projects quickly and also lessen the administrative burden on ANR. The use of TRORC's new Water Quality Advisory Committee will be an important part of our efforts.

Gregory will keep members posted and he indicated that at some point this Spring, a deeper discussion at a full Board meeting is warranted.

**6. TRORC staffing:**

Gregory informed the Committee that Chris Sargent has accepted a position at a consulting firm and will leave TRORC on March 3<sup>rd</sup>. This is an exciting opportunity for Chris and a loss for TRORC. Chris has already been excellent in wrapping up projects and making suggestions on who at TRORC ought to be assigned his work. Gregory is not suggesting immediate replacement at this time as he would rather monitor state and federal budgetary developments before committing. Gregory did inform the Committee that he changed the status of Chris Damiani from a temporary employee to a regular employee with full benefits. FYI.

**7. TRORC Office space:**

Fredrickson distributed additional information about Building #5 in Wilder. Much discussion occurred. Fredrickson said the details of the location were presented to staff. On a motion made by Fredrickson, seconded by Jones, the Executive Committee authorized deposit of up to \$4000 for Building #5.

Given the late hour, other updates were postponed until the next meeting.

**8. Executive Session:**

No Executive Session needed.

Meeting adjourned at 4:30 p.m. Meeting Minutes prepared by:  
Peter G. Gregory, Executive Director, February 28, 2017.