

**TRORC  
EXECUTIVE COMMITTEE**

**TRORC Offices  
Woodstock, VT**

**February 14, 2018**

**MEETING MINUTES**

**Attendance:** Bill Emmons, Chair, Jerry Fredrickson, Vice Chair, Bill Edgerton, Nancy Malmquist and Peter G. Gregory, Executive Director, Kimberly Gilbert, Regional Planner

**1. Call to Order:**

Chair Emmons convened the meeting at 3:00 p.m. A quorum was declared by the Chair.

**2. Public Comment:**

No members of the public were present.

**3. Approval of January 10, 2018 Minutes:**

On a motion made by Malmquist, seconded by Edgerton, the Minutes of January 10, 2018 were adopted as drafted.

**4. Acceptance of the unaudited January, 2018 Financial Reports:**

Gregory noted that Vice Chair Fredrickson reconciled and signed TRORC cash accounts prior to the Executive Committee Meeting.

Gregory and Committee members reviewed the details for the month of January. Gregory reviewed the Accounts Receivable Report and noted where there are delays in getting payment and why. It was noted that the Agency of Commerce's quarterly advance was received in January. The Balance Sheet for January 31st indicates a positive \$26,000. On a motion made by Fredrickson, seconded by Edgerton, the January Financial Reports were accepted as presented.

**5. Non-Profit Purpose Statement:**

Gregory was requested by the Executive Committee to bring forward a streamlined Purpose Statement for the Non-Profit. After some discussion, the Executive Committee

felt it was good and moved approval on a motion made by Malmquist, seconded by Edgerton. Nancy reminded everyone to get personal information to Dee for Incorporation papers.

**6. TRORC Investment Strategy:**

Gregory distributed legislative language that is working its way through the Legislature that would explicitly enable investing authority by RPCs similar to the enabling municipalities have. Gregory also distributed a new list of TRORC investments. For information only.

**7. Regional Plan section draft:**

Staff member Gilbert and Director Gregory discussed two chapters of the Regional Plan with Executive Committee members. The two were; “Relationship of Regional Plan to Neighboring Plans” and “Historic, Archeological and Scenic Resources”. Suggestions and corrections were made and will be incorporated into the drafts that will be sent to the full Board for discussion.

**8. TRORC Scholarship Program:**

Gregory reminded the Executive Committee that the Program was re-authorized by the adoption of the FY 18 budget last June. The description of the Program that is sent to area schools was reviewed. One small correction was noted by Emmons. This will be made and the Program materials will go out very soon. No action needed.

**9. February Board Agenda Review:**

On the agenda will be a Public Hearing on Braintree’s request for Energy Determination, Regional Plan chapter review and adoption of the TRORC Bylaws.

**10. Executive Session:**

No Executive Session needed.

Meeting adjourned at 5:05 p.m. Meeting Minutes prepared by:  
Peter G. Gregory, Executive Director, February 21, 2018.