

**TRORC
EXECUTIVE COMMITTEE**

**TRORC Offices
Woodstock, VT**

May 8, 2019

MEETING MINUTES

Attendance: Jerry Fredrickson, Chair, Bill Emmons, Vice Chair, Nancy Jones, Treasurer, David Brandau, Secretary, Nancy Malmquist, Bill Edgerton, Peter G. Gregory, Executive Director, Kevin Geiger, Senior Planner, Dee Gish, Finance Manager and Special Projects, and Tory Littlefield, Regional Planner.

1. Call to Order and Public Comment:

Chair Fredrickson convened the meeting at 3:02 p.m. A quorum was declared by the Chair. No members of the public were present. Due to the full agenda and time concerns, the agenda item sequence was revised.

2. Approval of the April 10, 2019 Minutes:

On a motion made by Emmons and seconded by Jones, the April 10 Minutes were approved.

3. Acceptance of the unaudited April, 2019 Financial Reports:

Gregory and Committee members reviewed the details for the month of April 2019. Fredrickson wondered if a portion of the core checking account could be invested. It was agreed to wait until an overall decision on investing is made. On a motion made by Emmons seconded by Jones, the April Financial Report was accepted as presented.

4. TRORC Bylaws:

Gregory reviewed the minor changes to the TRORC Bylaws. A suggestion was made to ensure new copies of the Bylaws were included in Commissioner Handbooks. On a motion made by Emmons and seconded by Edgerton, the Executive Committee recommends moving the proposed Bylaws to the full Board for review and approval in May and adoption in June.

5. Nominating Committee:

Fredrickson recommended Commissioners Anne Brown and Carl Pepperman be appointed to the Nomination Committee. On a motion made by Jones and seconded by

Brandau, the Nominating Committee appointees were approved per the TRORC Bylaws.

6. TRORC Volunteer of the Year Award:

Committee members discussed the Volunteer of the Year Award applicants and voted by paper ballot to give the award to Peter Berger of Fairlee. Four submissions were received this year and all were deserving.

7. TRORC Solar Energy Decision:

Gish reported that Green Lantern Solar is still working on the TRORC contract. It will be ready for review at the June Executive Committee meeting.

8. Regional Plan Land Use Chapter:

Geiger led the discussion on the draft Land Use chapter, highlighting changes to Interchange Areas. Malmquist asked for clarification on the Regional Growth Area definition. Geiger noted Regional Growth Areas is defined on page 7 and is an umbrella term. Edgerton noted his confusion and difficulty following the area classifications and asked for a call-out box definition of “principal retail”. Edgerton also requested adding “affordable housing” to line 1 on page 7. Jones suggested changing “only” to “primarily” on line 10, page 14.

Gregory will re-issue the piece to the full Board and noted maps and a memo were mailed to Commissioners of towns that had Land Use changes.

Littlefield reviewed the Regional Plan adoption timeline, noting the Regional Plan adoption date is proposed for October, 2019. A synthesis of public input will be done in August and the final public hearing will occur in September. Gregory noted a memo will be provided to the Board with all proposed changes and the editor will review the entire Regional Plan for typos and consistency. On a motion made by Jones and seconded by Brandau, the Regional Plan Adoption Timeline was recommended to the full Board.

9. Outstanding Resource Water discussion:

Due to time constraints, this agenda item was not discussed. Jess Richter will make a presentation at the June meeting.

10. TRORC FY20 Budget discussion:

A draft FY20 budget was distributed. Gregory noted ACCD funding is level, while TPI will see a 3% increase. Fredrickson noted that budgeting for computer hardware is difficult due to unforeseen needs and rapid technology changes. Edgerton suggested having a capital budget for computer hardware. Gregory will have a further revised budget for review at the June meeting and would also like to discuss long-term staffing

needs.

11. Legislative, Project, and Staff updates:

Gregory reported that the Act 250 bill is not moving this Legislative session and that more discussions will happen this summer. Gregory also reported on the Water Bill. There have been two recent Act 250 hearings scheduled in the TRORC region.

Gregory is working on securing an Annual Meeting speaker.

Gish reported that a Strategic Planning consultant will be working with the TRORF Board on September 11 and October 16.

Brandau referenced an article and problems associated with the increasing prevalence of Airbnb's in the region and the effect on housing.

12. Executive Session:

No Executive Session was needed.

Meeting adjourned at 4:36 p.m. on a motion by Edgerton. Meeting Minutes prepared by: Dee Gish, May 9, 2019.