

# LEPC #12

LOCAL EMERGENCY PLANNING COMMITTEE



LEPC12@TRORC.ORG

C/O TWO RIVERS-OTTAUQUECHEE REGIONAL COMMISSION  
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**February 21, 2019 - DRAFT  
Bethel Town Hall  
Bethel, VT**

Attendees: Mark Warner, Lance Colby, Gary Moore, Scott Cooney, Brad Salzmann, Jack Schoenberg, Lt. Barbara Kessler, Tim Caulfield, Tory Littlefield, Jess Richter, Bruce Martin, Ursula Margazani, and Gerry Fredrickson.

1. Call to order at 6:05 p.m. Mark Warner presided. Introductions were made.
2. Approval of minutes for 12/20/2018.  
A motion was made by Tim Caulfield and seconded by Lance Colby to approve the minutes of 12/20/18. All approved.
3. Action on TRORC invoice.  
A motion was made by Gary Moore and seconded by Lance Colby to approve the TRORC invoice in the amount of \$2,626.99. All approved. Tory will send reimbursement request to VEM and will cash the check when funds make it into the account.
4. Treasurers Report  
Tory Littlefield presided for John Durkee, there is still \$5 in the account and always will be, as LEPC funds are now on a reimbursement basis.
5. Hartford First Responder Software Interface  
  
Fire Chief Scott Cooney gave a demonstration on the Town of Hartford's first responder software interface. This software, albeit expensive at over \$100,000, allows all first responders to receive dispatch information and pull up information on structures, such as who lives there, Tier II forms, or other safety information. Scott Cooney stated that this could be done through dropbox if communities cannot afford the software.
6. CERT Update  
Brad Salzmann says that there is not much progress on the CERT. FEMA has fixed their registration site but there are issues with the State of Vermont. It was suggested that the LEPC have a discussion in a future meeting about whether to keep pursuing the CERT.
7. Other Business/Upcoming Training
  - a. TRORC Housekeeping
    - i. Tabletop Exercises with Royalton and Norwich this year.
    - ii. Reminder: LEMP's due May 1<sup>st</sup>

- iii. Tier II Reporting for Municipalities – Tory can come train highway and fire departments in reporting requirements. Salt and sand is reportable, same as spray foam.
  - iv. SEOC Training Curriculum – released by VEM in anticipation for the statewide exercise this October.
  - v. ISC 402 Course, April 17 at King Farm in Woodstock, VT from 6-8pm. This is needed to sign the LEMP and is highly encouraged for all municipal staff.
- b. Jack Schoenberg stated that he was able to incorporate more about animals in disaster in the next iteration of the LEMP.
  - c. Bruce Martin from the VT HazMat team reported that there are more response vehicles stationed around Vermont for a faster response time. He also stated that there are more ammonium related accidents and that more training is being dedicated to that.
  - d. John Durkee, Treasurer, and Mark Warner, Chair, announced their resignations from the LEPC executive committee at the end of their term this June 2019.
8. The meeting adjourned at 7:23. Motion made by Gary Moore and seconded by Tim Caulfield.  
All approved.

The next meeting will be at the Fairlee Fire Station on April 18, 2019.

Respectfully submitted by,  
Tory Littlefield, LEPC Secretary