

# LEPC #12

LOCAL EMERGENCY PLANNING COMMITTEE



LEPC12@TRORC.ORG

C/O TWO RIVERS-OTTAUQUECHEE REGIONAL COMMISSION  
128 KING FARM RD  
WOODSTOCK, VT 05091

802-457-3188  
WWW.LEPC12.ORG

**April 18, 2019  
Fairlee Fire Department  
Fairlee, VT**

Attendees: Tory Littlefield, Mark Warner, Joe Truss, Lance Colby, Tad Nunez, Jack Schonberg, Gerald Fredrickson, Tim Caulfield, Brad Salzmann, Mark Belisle, Brenda Field, Gidget Lyman, Stacy Garciadealba, Gary Moore, and Heather Rigney.

1. Call to order at 6:00 p.m. Mark Warner presided. Introductions were made.
2. Approval of minutes for 2/21/2019  
A motion was made by Gary Moore and seconded by Lance Colby to approve the minutes of 2/21/2019. All approved.

3. Action on FY20 LEPC12 Funding - \$10,000  
Tory Littlefield explained that there will be the regular \$4,000 base LEPC funding and an additional \$6,000 to conduct more tabletop exercises, possible CERT equipment upgrades, and processing Tier II forms with possible Tier II compliance trainings.

A motion was made by Tim Caulfield and seconded by Mark Belisle to approve FY20 LEPC12 Funding applications in the amount of \$10,000. All approved.

Discussion: questions were had on how much should go to CERT is that becomes a team and what the money would be used for in regards to CERT.

4. Action on temporary treasurer

A motion was made by Tim Caulfield to nominate Brad Salzmann to be the temporary treasurer, seconded by Gary Moore. No more nominations from the floor. A motion was made by Tim Caulfield and seconded by Joe Truss to appoint Brad Salzmann as LEPC12 Treasurer. All approved.

5. Treasurers Report  
Tory Littlefield presided, there is still \$5 in the account.

6. Vermont 211 CARE Program

Stacy Garciadealba gave a short presentation on the Vermont 211 CARE program. It is a confidential form that at-risk residents can fill out so dispatchers are aware of vulnerable populations during disasters.

7. CERT Presentation and Update  
Brad Salzmann gave a presentation overview of the CERT program and the history of the

LEPC12 CERT. There was much discussion on whether or not to dissolve the CERT team as it is not registered, there is no state or federal support, and there are no team members.

A motion was made by Tim Caulfield and seconded by Tad Nunez to dissolve the LEPC12 CERT team. Discussion ensued to retract the motion as more information is needed. Many were concerned about losing the equipment in the trailer. Tad Nunez retracted his second, followed by Tim Caulfield retracting his motion.

Jerry Fredrickson suggested this should be tabled until next meeting. Tory Littlefield, Brad Salzmann, and Mark Warner will set up a conference call with VEM, FEMA, SERC, and the active CERT teams in Southern Vermont to discuss whether or not CERT is viable for LEPC12. A vote will take place at the June 20 meeting.

8. Other Business/Upcoming Training

a. Slate of Officers

Mark Warner will be stepping down this June and Bruce Martin has agreed to be chair. Mark Belisle will continue on as Vice Chair, and Brad Salzmann has agreed to be treasurer. Tory Littlefield expressed that she can no longer be a voting member of the executive committee as she will have to recuse herself on any votes pertaining to funding as the LEPC contracts with TRORC. Tim Caulfield has agreed to become the new secretary.

b. Discussion on this past weeks storm and upcoming weekend

Tory Littlefield gave an overview of the response efforts from the flooding this past weekend. She also gave a warning about potential flooding this upcoming weekend and for everyone to stay vigilant. Others in the LEPC gave an overview of their individual towns efforts and preparedness strategies.

c. Dr. Jack Schonberg gave a handout of the proposed LEMP language regarding VDART.

9. The meeting adjourned at 7:53. Motion made by Tim Caulfield and seconded by Brad Salzmann. All approved.

The next meeting will be at the Royalton State Police Barracks on June 20, 2019.

Respectfully submitted by,  
Tory Littlefield, LEPC Secretary