

# LEPC #12

LOCAL EMERGENCY PLANNING COMMITTEE

LEPC12@TRORC.ORG

C/O TWO RIVERS-OTTAUQUECHEE REGIONAL COMMISSION  
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**April 19, 2018**  
**Vermont Technical College**  
**Randolph Center, Vermont**

Attendees: Tory Littlefield, Lance Colby, Doug Merrill, Gary Moore, John Durkee, Jay Paterson, Russell Ashe, Brad Salzmann, Courtney Clark, Heather Rigney, Lt. Roger Farmer, Alex N., Kim Campbell, Mark Belisle, Jerry Fredrickson, Tim Caulfield, Gidget Lyman, Pat Moulton, and Mark Warner.

1. Call to order at 6:00 p.m. Mark Warner presided. Introductions were made.
2. Approval of Minutes for 2/15/2018  
Motion made by Mark Belisle and seconded by Doug Merrill. The Committee approved the minutes of February 15, 2018 unanimously.
3. Approval of LEPC12 Member list for SERC approval.  
There were some edits made, those are attached. Motion made by Gary Moore and seconded by Jerry Fredrickson. The Committee approved the member list unanimously.
4. Action on TRORC Invoice for \$2,000.  
Motion made by Mark Belisle and seconded by Tim Caulfield. The Committee approved the TRORC invoice unanimously.
5. Treasurers Report  
John Durkee stated that there is \$2,005 in the account, now \$5 after the check is cashed by TRORC.
6. Nominating Committee Findings  
The nominating committee recommends that Mark Warner remains chair of the LEPC, as it was determined he is eligible since he still represents the Town of Pomfret. Cindy Spaulding (current secretary) was found not to be eligible to remain the secretary because Randolph has replaced her. The committee was unable to locate anyone else to take the position. Tory Littlefield from TRORC stated that other RPC's do act as the secretary on other LEPC's. It was recommended that Tory become the next secretary.  
  
Motion made by Gary Moore and seconded by Mark Belisle to nominate the following for LEPC officers at the June election: Mark Warner for Chair, Mark Belisle for Vice Chair, Tory Littlefield for Secretary, and John Durkee for Treasurer. All approved.
7. Vermont Technical College Emergency Preparedness  
Alex N. began the presentation, he is the director of the Associates of Fire Science degree at VTC. He went on to explain that the program trains students to receive their Fire 1 and 2 certification, as well as their EMT at the end of the program.

Courtney Clark then jumped in, a current student, to talk about the first responder program at VTC. It's a student run organization with 5 members currently. They respond first while the ambulance is on the way. Their goal is to one day get a ATV or gator to get across campus faster than running.

Jay Peterson, Dean of Student Affairs, finishes the presentation by speaking about required emergency plans that have to do with sheltering and evacuation. Some of their efforts include updating their card system to require students and faculty to scan into buildings at night, as well as updating their video system. Their written emergency plan can be found on VTC's website.

8. Other Business

Vermont Depart. Of Health is offering opiate trainings in the region that are \$30 a person. They are also offering a "Stop the Bleed" training, there was interest to do one at a future LEPC meeting.

A need was expressed to have more trainings, whether it be online or in person, on the different positions within an EOC.

Members were reminded that LEOP's are due May 1<sup>st</sup>.

9. Adjournment

Motion made by Tim Caulfield and seconded by Gary Moore to adjourn the LEPC 12 meeting at 7:22 p.m. until it meets again on June 21, 2018 at Thetford Fire Department. All approved.

Respectfully submitted by,  
Tory Littlefield for Mark Warner, LEPC Chair