



**December 19, 2019 - DRAFT
Royalton State Police Barracks
Royalton, Vermont**

Attendees: Russell Ashe, Lance Colby, Rudy Fedrizzi, Brad Salzmann, Gary Moore, Tim Caulfield, Bruce Martin, Mark Belisle, Brenda Field, Jack Schonberg, Dave Ormiston, Tory Littlefield, Lt. Barb Kessler, and Alex Northern.

1. Call to order at 6:03 p.m. Bruce Martin presided. Introductions were made.
2. Approval of minutes for 10/17/2019
A motion was made by Tim Caulfield and seconded by Brad Salzmann to approve the minutes of 10/17/2019. There is a slight correction to be made to clarify the EMS Preparedness Conference. All approved.
3. Action on TRORC Invoice of \$2,020.79.
A motion was made by Gary Moore and seconded by Lance Colby to approve the TRORC invoice. Tory L. stated that this work was for meeting set up, food, writing an attendance letter, and some Tier II work. All approved.
4. Treasurers Report
Brad Salzmann state that there is \$5 in the account. The last payment was put in the account and the same amount was taken out of the account. A motion was made by Alex Northern and seconded by Lance Colby to approve the treasurer's report. All approved.
5. Disaster Animal Response Team

Dr. Jack Schonberg presided. He gave a history of the Vermont DART and its relationship with the Red Cross. There are many reasons not to shelter animals with people during disasters. There are also several teams throughout the state that can assist with sheltering animals and aid in other Red Cross emergencies. See attached presentation for more detailed information.

6. Other Business/Upcoming Training
 - a. TRORC
 - i. Tory announced that there will be an Emergency Management Director/Coordinator course at the Royalton State Police Barracks on January 13 with a snow day of January 15, 2020. Rich Cogliano from VEM will give an EMD Seminar.
 - ii. Tory gave an update on the LEPC consolidation discussions. She is on the SERC sub-committee. They are recommending to the full SERC that the state adopt a statewide model where all of the statutory duties are assigned to a new state staff person, as well as setting up a mechanism for the current LEPCs to still meet on

an all-hazards basis. This is likely not to take affect for another two years if approved by the SERC and DPS Commissioner.

- iii. Tory reminded towns that there is funding available to update or create hazard mitigation plans.
- iv. Tory asked the group for any trainings that they would like. Tim C. stated he would like specific EOC position trainings at the local level to assist him and other towns with setting up local EOC's.
- b. Vermont Department of Health: Looking for locations to host Stop the Bleed trainings. Some handouts were given. Looking for small groups of about 10 people. There is an outbreak of Hepatitis A, CDC is recommending everyone get a vaccine. And the flu season is already off to a bad start, not so much in this region. About 23,000 hospitalizations, millions with the flu, and about 1,300 deaths. Get your flu shot!

- 7. The meeting adjourned at 7:34. Motion made by Tim Caulfield and seconded by Alex Northern. All approved.

The next meeting will be at the Norwich Safety Complex in Norwich on March 19, 2020. Bruce Martin will be conducting a HazMat equipment demo.

Respectfully submitted by,
Tory Littlefield for Tim Caulfield, LEPC Secretary.