

**TRORC  
EXECUTIVE COMMITTEE**

**Virtual Meeting – Emergency Session**

**July 14, 2020**

**MEETING MINUTES**

**Attendance:** Jerry Fredrickson, Chair; Bill Emmons, Vice Chair; Bill Edgerton; Nancy Malmquist; Peter G. Gregory, Executive Director; Lori Kay, Finance Manager. Absent: Nancy Jones, Treasurer; David Brandau

**1. Call to Order:**

Chair Fredrickson convened the meeting at 2:33 p.m. A quorum was declared by the Chair.

**2. Public Comment:**

No members of the public were present.

**3. Intermunicipal Regional Energy Coordinator:**

Gregory provided an update on the status of the inter-municipal agreement for the shared services of a Regional Energy Coordinator. The position and the cost for that position was designed to be shared among seven towns. It was learned that the Town of Norwich's Selectboard had decided not to sign the agreement, leaving fewer towns to share the cost of the Regional Energy Coordinator.

Gregory noted that he had made a conditional offer to his top candidate for the position, and sought the Executive Committee's input on possible next steps.

Discussion included a suggestion to proceed with hiring into the new position and provide services to the six remaining towns. Staff time that had been previously envisioned for Norwich activities would be re-allocated to revenue-generating work in the Energy field and possibly other program areas. TRORC would make up any budget shortfalls by drawing down on some of its investment funds.

Commissioner Edgerton noted that the Regional Energy Coordinator may be able to move more quickly and effectively with a smaller number of Towns.

Commissioner Malmquist added that having a highly qualified, experienced Energy Coordinator, would be a great asset and would reflect well on TRORC.

Gerald Fredrickson, Chair ~ Peter G. Gregory, AICP, Executive Director  
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Commissioner Edgerton made a motion to amend the inter-municipal agreement to six towns with the remaining share of the cost to be paid within TRORC. Commissioner Emmons seconded the motion. The motion was approved unanimously.

Meeting adjourned at 2:55 p.m.

Meeting Minutes prepared by:  
Lori Kay, Finance Manager, July 21, 2020.