



**Two Rivers-Ottawaquechee RPC Transportation Advisory Committee Meeting**  
 Thursday July 9, 2020  
 Zoom Conference Call 9:30AM – 11:00AM

Meeting Summary

Town	Representative	Present	Town	Representative	Present	Town	Representative	Present
Barnard	Jerry Fredrickson	X	Hancock	Monica Collins		Royalton	Victoria Paquin	X
Bethel	Bill Hall		Hartford	Hannah Tyler Matt Osborn	X	Sharon	Deb Jones	
Bradford	Nancy Jones Phil Page		Hartland	Dave Ormiston	X	Stockbridge	-	
Braintree	Bob Moyer	X	Newbury	Bob Beaulieu		Strafford	Toni Pippi	
Bridgewater	Jeff Sailer		Norwich	Larry Wiggins Herb Durfee	X	Thetford	Guy Scaife	
Brookfield			Pittsfield	George Deblon		Topsham	Jim Bulger	
Chelsea	Kent Gilman	X	Plymouth	-		Tunbridge	Michael Sacca	
Corinth	Joe Blodgett		Pomfret			Vershire	-	
Fairlee	Smith Reed	X	Randolph			West Fairlee	-	
Granville	-		Rochester	Doon Hinderyckx		Woodstock	Neil Leiter	X
<b>At-Large Members</b>								
Advance Transit	Van Chesnut			VTrans		Katharine Otto		X
Stagecoach	Jim Moulton Mike Reiderer			VTrans D4 VTrans D7		Chris Bump/Mike Blakslee Shauna Clifford		
Vital Communities	Bethany Fleishman			Vermont Local Roads		Todd Eaton		

Guests: Peter Gregory

- 1. Introductions** – Kent called meeting to order 9:37am.
- 2. Additions to Agenda and Public Comments**  
 Rita reported that Bill Hall had heart surgery and is recovering nicely.  
 Kent reported that this is his last TAC meeting as he is moving to Chester at end of the month.  
 Kent thanked for being part of the group. Rita thanked Kent for his long-standing participation and being Chair of the TAC. Rita asked TAC about the Chair / Vice Chair appointments – ask Deb if she’s interested in Chair and we’ll re-appoint for September TAC.
- 3. Review/adoption of TRORC TAC Bylaws**  
 Rita reported no changes from the May TAC meeting. She reviewed new text that’s been added to the bylaws:
  - 1) Added section for At-Large Non-Voting Member to note VTrans Planning Coordinator.
  - 2) Changed annual appointment month from March to May.



- 3) Under Meetings – added language taken from VLCT Model Rules of Procedure for Municipal Bodies for meetings related to electronic participation.

Smith Reed moved to approve updated TAC bylaws. Jerry Fredrickson 2<sup>nd</sup>. Unanimous approval. Kent will sign approved bylaws as Chair.

4. **Approval of May 14 Minutes** – Smith Reed moved to approve. Jerry Fredrickson 2<sup>nd</sup>. Unanimous approval.

5. **Review TRORC Transportation Work Plan for FY'21** - Rita

Rita reviewed the Transportation Work Plan guidance from VTrans – discussing the purpose, framework and highlight work tasks. Rita noted there are required tasks standardized across all the RPCs as well as optional activities to suit the flexibility of each region. There are 5 categories: Administration, Public Participation and Coordination, Long Range Transportation Planning, Short Range Transportation Planning and Project and Program Development. Rita talked about various highlight work tasks under each category. She asked what towns would like to see in addition to the current work tasks.

6. **Highlights on prior work plan tasks/town assistance**

Rita went into specific details on town technical assistance items related to traffic counts, bike ped counts, road erosion and culvert inventories and grant application assistance.

State database of traffic counts (state and local):

<https://vtrans.ms2soft.com/tcds/tsearch.asp?loc=Vtrans&mod>

Counts in pdf docs (and other useful info):

<https://vtrans.vermont.gov/operations/technical-services/traffic>

Statewide Culvert database: [www.vtculverts.org](http://www.vtculverts.org)

DEC Road Erosion Inventory:

<https://anrweb.vt.gov/DEC/IWIS/MRGPRReportViewer.aspx?ViewParms=True&Report=Portal>

7. **Other business**

- VTrans E&D Summit – July 10 - <https://vtrans.vermont.gov/public-transit/E-and-D>
- Year 3 Grants in Aid update / Year 4

Rita reported that 13 towns participated in the equipment grant and successfully submitted reimbursement for June 30 deadline. Construction deadline of Oct 15, about 1/3 – ½ towns are completed construction or in midst of construction. Year 4 announcements anticipate to be released in August.

8. Meeting adjourned 11:25am

Next meeting on Thursday September 10, 2020