

# LEPC #12

LOCAL EMERGENCY PLANNING COMMITTEE

LEPC12@TRORC.ORG

C/O TWO RIVERS-OTTAUQUECHEE REGIONAL COMMISSION  
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## September 17, 2020 – DRAFT Virtual Meeting

Attendees: Bruce Martin, Tory Littlefield, Alex Northern, Caroline Schneider, Amy Duda, Tim Caulfield, Brad Salzmann, Lance Colby, Stagy G., Jerry Fredrickson, Jack Schonberg, Jason Rogers, Al Poirier, and Russell Ashe.

1. Call to order at 6:02 p.m. Bruce Martin presided. Tory Littlefield made a request that Dead River Company's presentation be moved to the first item. All approved. Introductions were made.
2. Propane Response Protocols – Dead River Company  
Amy Duda from Dead River Company gave a presentation on their Propane Response Protocols (attached). This presentation is geared towards first responders and how DRC works with them when there is a propane leak. Several questions were asked at the end of the presentation. One of them that shocked the audience the most was that almost 100% of propane leaks are reported to DRC first instead of calling 911.

One edit was emailed after the presentation, Joe Thibideau has resigned and is no longer the delivery manager for DRC. For any further questions, contact [Amy Duda](#).

A recording of the presentation is available here: <https://youtu.be/HdpP9x3H68s>

3. Action on TRORC Admin Contract  
A motion was made by Tim Caulfield and seconded by Alex Northern to approve the TRORC admin contract for FY21. All approved.
4. Action on LEPC Minutes 6/18/2020  
A motion was made by Tim Caulfield and seconded by Alex Northern to approve the minutes of 6/18/2020. All approved.
5. Action on TRORC Invoice to close out FY20  
A motion was made by Tim Caulfield and seconded by Alex Northern to approve the TRORC invoice to close out FY20 funds. All approved.
6. Treasurers Report  
Brad Salzmann presided. Still \$5 in the account. There was a check that was deposited into the account in June and then taken out by TRORC.
7. Other Business

- a. TRORC updates – Tory Littlefield
    - i. The LEPC consolidation is still underway. This will be fully implemented on July 1, 2021 with one statewide LEPC and regional charters that will be known as the Regional Emergency Management Committee (REMC). Any questions or concerns should be directed to Tory, as she is the chair of the subcommittee that is implementing this.
    - ii. FY21 LEPC funding has been initially approved by the SERC and is waiting commissioner approval. Funding will total \$11,000 and will include general LEPC admin, Tier II processing and training, and working with a contractor on developing a new LEPC plan this winter. The grant period is shorter than usual to take into account the LEPC consolidation.
    - iii. FY21 EMPG and EMPG-Supplemental funding will begin on October 1, 2020. TRORC had completely run out of emergency management technical assistance money in June due to the COVID response. Tory will be able to resume projects on October 1. Supplemental funding will include direct COVID planning activities to towns. An email will be sent out to towns when notice of award is received.
    - iv. FEMA funding is now open. PDM is now called BRIC. This includes work for hazard mitigation plans. The list of towns in the region that should apply for funding by January include; Barnard, Bethel, Bradford, Corinth, Newbury, Pomfret, Strafford, Thetford, and Topsham.
  - b. The Vermont Emergency Preparedness Conference is virtual this year. You must register on the Learning Management System to attend. It will be a multi-day event.
  - c. Jerry Fredrickson brought up that new dispatch fees with the Vermont State Police will be implemented FY22. There was some concern by members that the fees are unaffordable by smaller towns that do not contract with private or other public dispatch sources. The letter that was sent to towns is attached to these minutes.
  - d. Jerry Fredrickson was asking about FirstNet. Tory Littlefield stated that she has not heard any concrete updates but through TRORC she knows that some towers are being constructed in the region.
  - e. Jack Schonberg brought up that VEM is transferring from DLAN to WebEOC this fall to have better interconnectedness with other states in New England
8. A motion to adjourn was made by Tim Caulfield and seconded by Russ Ashe. All approved at 7:07 pm. The next meeting will be December 17, 2020 virtually.

Respectfully submitted by Tory Littlefield for Tim Caulfield, LEPC Secretary