

**TRORC Board Meeting – Zoom Meeting  
June 24, 2020 – Board Meeting Minutes**

**Attendance:**

Name	Town	2/26/20	3/25/20	4/22/20	5/27/20	6/24/20	
Jerry Fredrickson	Barnard	X	X	X	X	X	
Steve Cota	Barnard (Alt.)						
Paul Vallee	Bethel			X		X	
Carl Russell	Bethel (Alt.)						
Nancy Jones	Bradford	X	X	X	X	X	
Marcey Carver	Bradford (Alt)	X	X		X	X	
Vacant	Braintree						
Lynne Bertram	Bridgewater						
Norman Martin, II	Bridgewater (Alt.)						
Gwynn Zakov	Brookfield	X		X	X		
Jon Binhammer	Brookfield (Alt.)						
Carl Pepperman	Chelsea			X		X	
Tim O'Dell	Corinth	X	X	X		X	
Peter Berger	Fairlee	X	X	X		X	
Mark Belisle	Granville	X	X				
Monica Collins	Hancock		X			X	
Lori Hirshfield	Hartford		X	X	X	X	
Bruce Riddle	Hartford (Alt)	X	X	X	X	X	
Charles Jeffries	Hartland	X	X	X	X		
David Ormiston	Hartland					X	
Frank Tegethoff	Newbury	X	X	X	X		
Larry Scott	Newbury (Alt.)						
Rod Francis	Norwich		X	X	X		
Jeff Lubell	Norwich	X		X		X	
Sarah Gallagher	Pittsfield		X	X		X	
Anne Brown	Plymouth	X	X				
Jim Allen	Plymouth (Alt.)						
Bill Emmons	Pomfret	X	X	X			
Phil Dechert	Pomfret (Alt)	X			X	X	
Ramsey Papp	Randolph	X	X	X	X	X	
Gary Dir	Randolph (Alt)		X	X	X		
Anni Mackay	Rochester	X	X	X			
Doon Hinderyckx	Rochester (Alt)	X		X			
David Brandau	Royalton			X	X	X	
Bushrod Powers	Royalton (Alt)		X			X	
Peter Anderson	Sharon		X	X			
Deborah Jones	Sharon (Alt.)						
Bill Edgerton	Stockbridge						
John Echeverria	Strafford		X	X	X		
Jesse Anderson	Thetford		X		X		
Jim Masland	Thetford (Alt)						
Jim Bulger	Topsham						
Michael Sacca	Tunbridge		X				
Kevin Rose	Tunbridge (Alt)	X	X	X	X		
Bill Baylis	Vershire						
Nancy Malmquist	W. Fairlee	X	X	X		X	
Don Bourdon	Woodstock			X			
Steve Schneider	At-Large	X					
Meghan Butts	At-Large			X	X		
Jennifer Colby	At-Large	X	X			X	

Ken Alton	At-Large		X	X			
Vacant - Conservation	At-Large						
Beth Long	At-Large	X	X	X	X	X	
Meg Emmons	At-Large		X			X	

**Staff:** Peter Gregory, Lori Kay

**Guest:** None present

**1. Call to Order, Approval of the Agenda, Introductions, and Public Comments:**

Call to Order and Approval of the Agenda. The virtual meeting opened at 6:31 p.m. A quorum after roll call was declared. No changes to the agenda were made. There were no comments from the public.

**2. Approval of Minutes from May 27, 2020**

On a motion made by Commissioner Jones, and seconded by Commissioner Vallee, the Minutes were approved unanimously.

**3. Acceptance of the May 2020 TRORC Financial Reports**

On a motion made by Commissioner Jones and seconded by Commissioner Vallee, the May Reports were accepted unanimously.

Gregory commented that the Accounts Receivable has decreased by about \$25,000 since the end of May. Payments have come in from the Vermont Emergency Management department. The expenses and income for FY20 are in line with one month left in the fiscal year. Quarterly invoices will be processed at the end of June. Those invoice amounts will help determine if TRORC ends the year in the black or the red.

**4. Approval of the proposed FY21 TRORC Budget**

Gregory provided an overview of the FY21 budget, stating that the budget reflects a slight fund balance increase which has been approved by the Executive Committee. This is due to the possibility of a decrease in our core funding from ACCD, which comes from the state's property taxes, in Quarters 2-4. We are estimating a 10% cut in funding at this time.

Overall, the FY21 budget is a conservative budget. All revenue in the budget is under contract or we're working on finalizing the contracts right now. No benefit changes or salary increases have been proposed. Gregory is withholding that decision until more information about the FY21 budget is available in about three months.

Some RPCs have developed three-month budgets as they start FY21 because of their uncertainty of funding. Gregory noted that TRORC could amend its own budget at any time if there are any large shifts in expected revenue. For now, there are enough projects in the works to give Gregory confidence that TRORC will be okay.

On a motion made by Commissioner Colby and seconded by Commissioner Gallagher, the FY21 TRORC budget was approved unanimously.

## 5. **Election of Officers**

On a motion made by Commissioner Gallagher and seconded by Commissioner Colby, the following Officers were elected: Jerry Fredrickson, Chair; Bill Emmons, Vice Chair; Nancy Jones, Treasurer; David Brandau, Secretary; Bill Edgerton and Nancy Malmquist, Members of the Executive Committee; Ken Alton, Jenn Colby, Meg Emmons, Beth Long and Meghan Butts, Members at Large.

## 6. **Approval of FY21 Student Scholarship Awards**

On a motion made by Commissioner Gallagher and seconded by Commissioner Vallee, all eight of the selected recipients were approved unanimously.

## 7. **Volunteer of the Year Award**

Monique Priestley was named TRORC Volunteer of the Year Award for 2020.

## 8. **Authorization of Executive Board to proceed with Intermunicipal Contract with seven Member Towns between Board meetings**

On a motion made by Commissioner Malmquist and seconded by Commissioner Papp, the authorization was approved unanimously.

## 9. **Staff/Commission Updates**

Gregory noted that the Legislature will be in recess as of June 26. They have approved 25% of a full year budget. The Housing bill is moving forward. Potential changes to Act 250 are being followed. COVID relief funds are pending for municipalities. Regional Planning Commissions will coordinate with Towns to submit the reimbursement requests.

TRORC will be awarded a contract to help distribute HUD business grants to sole proprietors of businesses that have lost revenue due to COVID. Application requirements have not yet been finalized. Commissioner Malmquist encouraged TRORC to model the outreach for this grant program on the positive outreach model it has used on other issues related to COVID.

Chair Frederickson noted that the Commission reviewed and approved eight town plans in the past year, and thanked the Commission for its efforts. He also thanked Gregory for his leadership during the past year.

The Regional Plan hearing is scheduled for July 1 at 10am. Commissioners will vote using mail-in ballots which will be sent out following the hearing.

Commissioner Papp reminded attendees that the Census 2020 is taking place and is very important in that Vermont is undercounted. She recommended all Commissioners to encourage their Town's residents to complete their census.

Commissioner Brandau announced that the Park and Ride facility in Royalton is now being constructed after 30 years of effort in his role as Commissioner.

Meeting adjourned at 7:06 p.m. with a motion by Commissioner Brandau.

Meeting Minutes prepared by:  
Lori Kay, Finance Manager, June 29, 2020