

**Orange / Northern Windsor Area meeting of the  
ELDERLY AND DISABLED TRANSPORTATION PARTNERS  
September 29, 2020 – 10:00AM - Noon via Zoom  
DRAFT MINUTES**

**Attendees** – Jade McClallan, Stagecoach; Mike Reiderer, Stagecoach; Rita Seto, Two Rivers-Ottawaquechee Regional Commission; Stephanie Reilley, VTrans; Katharine Otto, VTrans; Jeanne Kern, Central Vermont Council on Aging; Paula Audsley, Thompson Senior Center; Gretchen Pembroke, Clara Martin Center; Dan Currier, VTrans; Deanna Jones, Thompson Senior Center; Wendi Germain, Senior Solutions; Tonya Hoyt, Scotland House Adult Day, Lisa Culbertson, Upper Valley Services

**Regrets** – Jim Moulton, Tri-Valley Transit; Gifford Adult Day; Julia O'Donnell, OSIP

**Meeting Minutes**

**1. Introductions**

**2. Partner Grant Agreements - Jade**

Jade reported that TVT is in final stages of reviewing and approving each partner's grant agreement. They will be sent to partners by Friday Oct. 2 via email. Jeanne noted as transportation services halted, there had been no invoices to partners since. Jeanne requested it would be helpful for monthly invoices to continue showing the \$0 balance for bookkeeping purposes. Jade also noted that partners can also expect some reimbursements. Jade also requested for partners to email their organization fiscal year end to Gina to assist with contracts and administration.

**3. Ticket to Ride Program update – Mike and Rita**

Mike reported that TVT continues to provide essential trips and critical care rides as the group decided to waive the TTR waitlist. Mike reviewed that each client is allotted 4 roundtrip rides per month with critical care rides being 100% covered. Jeanne asked for confirmation that Stagecoach is now TVT (yes) and the rebranding has begun. This is reflected in the Ticket to Ride Rider Guide that Rita created and sent out for review. Rita asked for final revisions and comments and will send out final versions out to partners for distribution. Jeanne inquired about increased rides with the waived waitlist (yes). Mike noted it's limited to 1 passenger and 1 driver so there is more need for volunteer drivers. Rita suggested as we embark on the new TTR program we can start tracking riders and usage through mapping the riders to show geographic distribution. Jade noted they have a tracking spreadsheet set up and asked for additional attributes that would be useful

to include. Katharine noted GMT recently updated their tracking spreadsheet and would be helpful to see what trip reasons they listed to incorporate.

**4. Current E&D bus route service update – Mike**

Mike reported that TVT has expanded circulator services to VT110 from South Royalton, Tunbridge and Chelsea. They are starting to bring back the regular routes online. Senior Centers remain offline as destinations as congregating in large groups are still restricted. Jeanne noted that no one is currently planning on relaunching senior meal sites any time soon. Deanna noted that the State has increased the capacity to 1:100sqft. Thompson Senior Center is planning on reopening meal sites for winter, with small groups max of 10. Bugbee started some lunch sites. Tonya noted they're making own re-opening plans but need the surveyor to come and green light the opening plans. Dan reported public transit buses are currently at 50% capacity on riders.

**5. TRORC E&D Work Plan for FY21 – Rita**

Rita hopes to work on a draft to present at the next E&D meeting.

**6. Next Meeting**

Early December – Rita will re-send Doodle.

The meeting adjourned at 10:46 am.

Submitted by: Rita Seto, TRORC