

LEPC #12

LOCAL EMERGENCY PLANNING COMMITTEE



LEPC12@TRORC.ORG

C/O TWO RIVERS-OTTAUQUECHEE REGIONAL COMMISSION
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March 18, 2021 – DRAFT Virtual Meeting

Attendees: Tory Littlefield, Alex Northern, Brad Salzman, Kim Lapierre, Dr Jack Schonberg, Scott Cooney, Gary Moore, Kevin Geiger, Bruce Martin, Brenda Field, Ariel Young, Joseph Swanson, Anthony Ercole, Tim Caulfield, Lt Barb Kessler, Carmina Garciadealba, Andrea Herrington, Jerry Fredrickson, Russ Ashe, Ursula Margazano, Tracy Simon, Mike Hussey, Heather Rigney, Levar, and Chris from DRC.

1. Call to order at 6:03 p.m. Bruce Martin presided. Introductions were made.
2. Action on LEPC Minutes 12/17/2020
A motion was made by Alex Northern and seconded by Tracy Simon to approve the minutes of 12/17/2020. All approved.
3. Action on TRORC Invoice
Tory Littlefield presented the TRORC invoice in the amount of \$7, 897.58. These funds were used to process Tier II reports that came into the LEPC and general administrative work. There is about \$3,100 left to spend by the end of June 2021. A motion was made by Tim Caulfield and seconded by Alex Northern. There was a question about what is happening with the remaining amount. Tory said that Tier II reports will be mapped and organized, which will then be mailed to all towns. All approved.
4. Treasurers Report
Brad Salzman presided. Still \$5 in the account. There was a question about income. There is no income, as invoices are processed the money comes into the account and is then paid to TRORC. The \$5 will likely need to be returned to the SERC when the LEPC ceases to exist at the end of this June.
5. REMC Transition Presentation
Tory Littlefield, with Kim Lapierre, SERC Chair, gave an overview of the LEPC consolidation effort and the transition from LEPC to Regional Emergency Management Committee (REMC). The presentation is attached to these minutes. There were suggestions to improve the mission statement to include dissemination of information. One member pointed out that having an EMD only based organization may not work for all towns, especially if they are not active. There was a suggestion that TRORC touch base with all EMDs in the region about this upcoming transition to gauge more interest.
6. Other Business
 - a. Tim Caulfield will be stepping down as the Braintree EMD May 1st. Bruce Martin has retired from his state HazMat position and will step down from the group at the end of

- June. Tony Ercole is stepping down as EMD for the VA Medical Center as they hired a new person for this position. Kevin Geiger thanked these individuals for their work in this field.
- b. Tory Littlefield announced that there will be an EMD Roundtable held on April 21, meeting details to come out end of March. There will also be a COVID-19 'After' Action Review with the region in May, meeting details to come in April.
7. A motion to adjourn was made by Tim Caulfield and seconded by Gary Moore. All approved at 6:43 pm. The next meeting will be June 17, 2021.

Respectfully submitted by Tory Littlefield for Tim Caulfield, LEPC Secretary