

**TRORC
EXECUTIVE COMMITTEE**

**King Farm
Woodstock, VT**

November 10, 2021

MEETING MINUTES

Attendance: Jerry Fredrickson, Chair; Bill Emmons, Vice Chair; David Brandau, Secretary; Nancy Jones, Treasurer; Bill Edgerton, Nancy Malmquist, Peter G. Gregory, Executive Director; Kevin Geiger, Director of Planning; Lori Kay, Finance Manager.

1. Call to Order/Changes to Agenda:

Chair Fredrickson convened the meeting at 3:02 p.m. A quorum was declared by the Chair. No changes were made to the agenda.

2. Public Comment:

No public comments were received.

3. Approval of the October 13, 2021 Minutes:

On a motion made by Edgerton and seconded by Emmons, the Minutes of October 13, 2021 were approved. Commissioner Jones abstained from voting as she was not present at the October meeting.

4. Acceptance of the unaudited October 2021 Financial Reports:

The unaudited October 2021 Financial Reports were unanimously accepted as presented on a motion made by Jones and seconded by Edgerton.

Gregory reported that TRORC had received its 2nd Quarter advance from ACCD. The AR Aging report is lower by \$45,000 since the time of its distribution. Norwich and Woodstock payments should be received later this week.

5. Two Rivers-Ottawaquechee Regional Foundation:

Bill Emmons stated his desire to reaffirm the Foundation's activities with the Executive Committee, and then hold a full Foundation Board meeting for further discussion and action.

After some discussion, it was suggested that the Foundation focus on one project within the region's three highest priority projects – Climate, Energy and Housing. A meeting of the

Gerald Fredrickson, Chair ~ Peter G. Gregory, AICP, Executive Director
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Foundation Board was tentatively scheduled for Wed., December 8, at 2pm, pending Don Bourdon's availability.

6. Staff Updates:

Geiger, in his new role of Director of Planning, is meeting with the planning staff, learning about their projects and workload.

Gregory proposed the addition of a two-year Term employee to work on a variety of projects. The related salary and benefits expenses would be funded through some of the one-time contracts that TRORC has and will be receiving.

On a motion made by Emmons and seconded by Edgerton, the hiring of an additional staff position was unanimously approved.

7. Project, NADO, and Legislative Updates

NADO is working to reauthorize the EDA and provide more funding flexibility to the districts. Gregory reported that an increase in funds is being sought along with a reduction in the match requirements. NADO is also working on Emergency Management Planning activities.

Gregory and Geiger participated in a Housing meeting with the Legislators. Gregory met with the House Committee on Energy and Technology regarding Climate issues. TRORC is working on a proposal to the US EPA for a new round of funding related to Brownfields. VT Brownfields assessment funds are expected shortly. These are special state funds.

8. December Board Meeting

The December Board dinner meeting will be held Wednesday, December 15 at the Quechee Club. The event will begin at 5pm, followed by dinner at 5:30pm, and the meeting will start at 6:30pm. The Agenda will include the hearing and approval of the Strafford Town Plan and Energy Determination. Erich Osterberg, a climatologist and Assistant Professor at Dartmouth College, will be the evening's speaker.

Covid protocols for the Quechee Club meeting will be shared with the Board as soon as they are available.

The meeting was adjourned at 4:00 pm and went into Executive Session.

Meeting Minutes prepared by:
Lori Kay, Finance Manager, November 12, 2021