



**TRORF  
Board of Directors  
128 King Farm Road  
Woodstock, VT 05091**

**October 14, 2020**

**MEETING MINUTES**

The meeting was called to order at 2:31.

**Attendance:**

Jerry Fredrickson - Vice President (presiding)  
Nancy Jones - Treasurer  
David Brandau - Secretary  
Don Bourdon  
Bill Edgerton  
Nancy Malmquist

Absent – Bill Emmons - President

Staff: Peter Gregory, Lori Kay

**1. Public Comments:**

None.

**2. Approval of September 9, 2020 Board minutes:**

Motion to approve was made by David Brandau and seconded by Nancy Malmquist. Unanimously approved.

Nancy Malmquist asked if we had determined the status of the Foundation's registration with the State of Vermont and further requested that the findings be shared with the Board when they were received.

[On October 15, 2020, Lori Kay confirmed via e-mail that the Foundation was up to date with the VT Secretary of State having filed of its most recent Biennial Report on January 17, 2019.]

**3. Financial Update:**

Lori Kay reported that there were no financial changes since the last meeting on September 9, 2020.



The financial update was approved unanimously.

**4. Adoption of Final TRORF Strategic Plan:**

Motion to approve was made by Nancy Jones and seconded by Bill Edgerton. Unanimously approved.

Discussion centered around creating an action plan toward implementation of the Strategic Plan. Suggestions included:

Institute the action plan to start October 1, 2020 and run through June 30, 2021 (to align with TRORC's fiscal year).

Create a staffing plan within the next month. Draft a description of each person's tasks.

Gregory will be reviewing Dee Gish's e-mail archive regarding fundraising research she had conducted in the past.

Connect with Matt Dunne, a resident of Hartland and funder of the Center on Rural Innovation (CORI). Consider including an article in the next TRORC newsletter on CORI. Considering asking Dunne to speak at an upcoming Board meeting.

Malmquist will check with Dartmouth College's Irving Institute to see any of their students might be available to work as interns for the Foundation. Dartmouth may have funding to pay these interns while working for TRORF.

Send any internship leads to Gregory.

**5. Other:**

Lori Kay will review the Foundation's registration and filings with the State of Vermont to confirm the Foundation is active in the Secretary of State's systems.

Meeting adjourned at 2:56 pm.

Meeting Minutes prepared by Lori Kay, October 28, 2020.

The next TRORF meeting is TBD.