



**Tri-Valley Transit
Orange/N. Windsor E&D Partner Meeting
January 11, 2022 – 9:00am to 10:30am
TVT Randolph Offices and via Zoom
DRAFT MINUTES**

Attendees – Jim Moulton, Tri-Valley Transit, Jade McClallen, Tri-Valley Transit; Mike Reiderer, Tri-Valley Transit; Rita Seto, Two Rivers-Ottawaquechee Regional Commission; Jeanne Kern, Central Vermont Council on Aging; Wendi Germain, Senior Solutions; Amanda Smith, MAHHC; Mark Bradley, Bugbee Senior Center; Gretchen Pembroke, Clara Martin Center; Amanda Jordan Smith, Mount Ascutney Hospital and Health Center; Jared Pendak, Upper Valley Services; Katharine Otto, VTrans; Matthew Arancio, VTrans; Tim Bradshaw, VTrans.

Regrets – Gifford Adult Day; Scotland House Adult Day; Deanna Jones, Thompson Senior Center

Meeting Minutes

1. Introductions

Rita called meeting at 9:03am and roll called those present.

2. Partner Updates

CVCOA – Jeanne reported most senior centers have stopped congregate meals and reversed back to to-go meals and meals on wheels. We have limited in person staff-client meetings and addressing case-by-case basis. We're waiting for the test kits.

Bugbee – Mark reported they have reduced group activities at the center. In person dining is at 1/3 capacity, continuing one-on-one activities, staff and volunteers are waiting test kits, and giving rides occasionally but the van is mostly idle.

Clara Martin – Gretchen reported similar situations with providing essential services and clinical needs on a case-by-case basis.

Senior Solutions – Wendi reported only 1 meal site shut down while others are at reduced capacity. They are not providing home visits unless an emergency. Like other partners, waiting for the test kits from the State.

3. VTrans update

- E&D Summit. What should be included in the agenda
E&D summit is May/June timeframe – all day in person summit.



Tim reported that there will be a mid-year adjustment to the grant. With the limited stimulus funding (at 100%), there remains the balance and the 80/20 match portion.

Tim also noted that VTrans is reconsidering a new vendor software to replace Route Match. It has been a frustrating challenge trying to get administrative/IT help from them. A vendor software will be important as it tracks individual rides, reporting functions, billing and other administrative functions. This can help streamline and standardize data reporting.

4. TVT updates

- COVID update
- Ridership update
- Microtransit update
- Volunteer recruitment update
- Employee recruitment update
- Wheelchair ramp update
- Plan for dementia training
- Upper Valley Community Transportation Center

Tim and Jim reported the transit providers are considered essential workers and will be receiving test kits. With Covid, there have been waves of staff impacts which reduced frequency of commuter routes – staff trying to keep the basic skeleton of the routes in place. TVT continues to enact CDC protocols and screen every rider but is a time-consuming process. TVT staff has an extremely high vaccination rate but there is a dispatcher shortage.

There has been an uptick in ridership due to increase in dialysis rides (76%). Dialysis rides are the most expensive ride in terms of travel cost. Ticket to ride is way up. Van and lift rides are scheduled between 10am and 2pm. E&D routes have been suspended to meal sites but are doing food delivery to South Royalton and Chelsea sites.

TVT will send partners their grant agreements and invoices.

Microtransit update – VIA consultant has been selected to complete the statewide microtransit study which covers 12 sites. They will tackle 1 site per transit provider first and then address the others. Middlebury is TVT's top priority, then Randolph/Bradford/Woodstock. They anticipate 6-8 months to complete the first site study.

No change on volunteer/employee recruitment since last quarter – all things remain the same.



TVT plans to continue dementia training once staffing capacity is up to levels.

5. Preview of the Addison/Orange/Northern Windsor Counties Joint E&D Meeting
Rita recapped that part of the workplan was to ensure the E&D committees met on a regular basis (4x a year). For TVT that covers 2 regions, 8 E&D meetings can be a lot to manage and ensure consistency. It was agreed that each E&D group under TVT has 3 meetings, and we'll have a 4th joint E&D meeting between Addison County and Orange/Northern Windsor Counties in April. TVT staff will be meeting with TRORC and ACRPC to review topics and logistics.
6. Prep. for a mid-Year Review of the work plan
Nothing to report.
7. **Next Meeting** – April 2022 – joint E&D meeting.
The meeting adjourned at 10:15am.

Submitted by: Rita Seto, TRORC