

**TWO RIVERS-OTTAUQUECHEE REGIONAL COMMISSION**  
**FY 24 Budget**  
**Adopted 6/21/23**

CATEGORY	FY 24 BUDGET
<b>REGIONAL PLANNING INCOME</b>	
Agency of Transportation	\$283,723
Agency of Commerce	\$655,506
EPA Brownfields	\$60,000
HUD Sole Proprietor Tech Assistance	\$49,000
VHCB Buyouts	\$0
Agency of Administration - Municipal Tech Assistance	\$850,000
EDA Supplemental	\$0
EDA Creative Economy	\$56,194
EDD Planning Grant	\$28,890
Municipal Dues	\$93,099
<b>SUBTOTAL</b>	<b>\$2,076,412</b>
<b>CONTRACT INCOME</b>	
State Contracts	\$465,372
Municipal Contracts	\$278,148
Other Contract Services	\$453,064
<b>SUBTOTAL</b>	<b>\$1,196,584</b>
<b>FEE INCOME</b>	
Municipal Fees	\$0
Other Fees	\$500
<b>SUBTOTAL</b>	<b>\$500</b>
<b>MISCELLANEOUS INCOME</b>	
Interest	\$6,000
Investment Earnings	\$0
Sales/Miscellaneous	\$0
<b>SUBTOTAL</b>	<b>\$6,000</b>
<b>TOTAL INCOME</b>	<b>\$3,279,495</b>

CATEGORY	FY 24 BUDGET
<b>PERSONNEL SERVICES</b>	
Salaries/Wages	\$1,039,745
Payroll Taxes	\$79,540
Employee Assistance Program	\$600
Worker's Comp.	\$3,400
Unemployment Insurance	\$911
Health/Dental Insurance	\$154,495
Life Insurance	\$6,750
Retirement Fund	\$157,858
Disability Insurance	\$13,826
Childcare Assistance	\$10,000
Tuition Reimbursement/Loan Forgiveness	\$14,800
<b>SUBTOTAL</b>	<b>\$1,481,925</b>
<b>INSURANCES/OCCUPANCY</b>	
Rent & Utilities	\$56,686
Occupancy Expenses - King Farm	\$1,500
Fidelity Bond	\$3,500
Professional Liability	\$7,000
Property Insurance	\$5,000
<b>SUBTOTAL</b>	<b>\$73,686</b>
<b>PROFESSIONAL SERVICES</b>	
Legal Services	\$5,000
Accounting Services	\$1,000
Program Audit	\$12,000
<b>SUBTOTAL</b>	<b>\$18,000</b>
<b>CONSULTANTS</b>	
Planning	\$1,334,383
EPA Brownfields	\$52,000
HUD Sole Proprietor/Tech Assistance Pass-Thru	\$36,156
MARC Brownfields	\$72,500
VHCB Buyout Pass-through funds	\$0
<b>SUBTOTAL</b>	<b>\$1,495,039</b>
<b>TRAVEL/MEETINGS/TRAINING</b>	
Travel Reimbursement	\$32,745
Commissioner Travel Expenses	\$1,250
Meetings, Conferences, Training/Courses	\$39,500
<b>SUBTOTAL</b>	<b>\$73,495</b>

CATEGORY	FY 24 BUDGET
<b>OFFICE EXPENSES</b>	
General Supplies	\$8,000
Outside Printing	\$2,500
Advertising	\$8,000
Dues/Publications/Data	\$32,000
Postage	\$2,000
Telephone/Internet/Web	\$16,000
Equipment Repairs	\$500
Bank/Payroll Fees	\$850
Equip. and Software Service Contracts	\$31,000
<b>SUBTOTAL</b>	<b>\$100,850</b>
<b>OFFICE EQUIPMENT</b>	
Computer Hardware	\$6,000
Office Equipment/Furniture	\$6,000
Computer Software	\$5,000
<b>SUBTOTAL</b>	<b>\$17,000</b>
<b>OTHER EXPENSES</b>	
Transportation Equipment	\$3,500
Scholarship Program	\$16,000
Contribution - Two Rivers-Ottauquechee Regl Foundation	\$20,000
Miscellaneous/Bad Debt	\$0
<b>SUBTOTAL</b>	<b>\$39,500</b>
<b>TOTAL EXPENSES</b>	<b>\$3,299,495</b>
<b>TOTAL INCOME</b>	<b>\$3,279,495</b>
<b>TOTAL EXPENSES</b>	<b>\$3,299,495</b>
	<b>-\$20,000</b>