

**TRORC EXECUTIVE COMMITTEE**

**King Farm  
Woodstock VT**

**February 14, 2024**

**MEETING MINUTES**

**Attendance:** Bill Emmons, Chair; John Echeverria, Vice Chair, Nancy Jones, Secretary, Nancy Malmquist, David Brandau, Peter Gregory, Executive Director, Kevin Geiger, Chief Planner, Geena Baber, Planner and Mary Olmo, Finance Manager.

**1. Call to Order/Changes to Agenda:**

Chair Emmons convened the meeting at 3:07 p.m. A quorum was declared by the Chair. No changes were made to the agenda.

**2. Public Comment:**

No public comments were received.

**3. Approval of the January 10, 2024, Minutes:**

On a motion made by Jones and seconded by Echeverria, the Minutes of the January 10, 2024, meeting were approved.

**4. Acceptance of unaudited January Financial Reports**

Scholarship payments are still slow, and we are slowly beginning to receive information from students. One payment was made early this week to a student. So far three checks have been sent to students. Mary will reach out to students again. Jones questioned why the Agency of Administration was so low. Gregory stated that we just received funds which will be reflected in February's report and that it is based on RPC usage of funds and TRORC reimbursing them. Echeverria motioned to approve, seconded by Jones, January Financial Report was approved.

**5. Presentation By Martha Lothridge from FEMA**

Martha Lothridge is a Voluntary Agent Liaison (VAL), as a VAL the primary function is to come to the state where a declaration of emergency has been made and assist non-profits in finding proper resources. One of which is a long-term recovery group. If there is not one established, then the object of a VAL is to establish one within the town/county. There are two types of VALs one is a I.A. of Individual Assistance they assist with individuals regarding housing and how FEMA can assist. The other is P.A. Public Assistance, which primarily focuses

William B Emmons III, Chair ~ Peter G. Gregory, AICP, Executive Director  
128 King Farm Rd. Woodstock, VT 05091 ~ 802-457-3188 ~ [trorc.org](http://trorc.org)

Barnard ~ Bethel ~ Bradford ~ Braintree ~ Bridgewater ~ Brookfield ~ Chelsea ~ Corinth ~ Fairlee ~ Granville ~ Hancock ~ Hartford  
Hartland ~ Newbury ~ Norwich ~ Pittsfield ~ Plymouth ~ Pomfret ~ Randolph ~ Rochester ~ Royalton ~ Sharon ~ Stockbridge ~ Strafford  
Theftord ~ Topsham ~ Tunbridge ~ Vershire ~ West Fairlee ~ Woodstock

on streets, highways and public buildings. P.A.s match local governments appropriately with grants available.

**6. February Full board meeting:**

Due to lack of business, there will be no meeting held for February 2024.

**7. Chapter 1 and 12 review and approval of Regional Plan draft**

On a motion made by Echeverria and Seconded by Jones Chapter 1 was approved contingent upon edits.

Chapter 12 was tabled until March's meeting.

**8. March Meeting Conflicts with Professional development conference NADO**

A possible date of the next Executive Committee meeting would be March 6<sup>th</sup>, Gregory will reach out to other Executive Committee members and confirm.

The next Executive Committee meeting will be held on **March 6, 2024.**

Meeting Minutes prepared by:

Mary Olmo, February 20, 2024