

TRORC ANNUAL MEETING – June 26, 2024

**King Farm
Woodstock VT**

AGENDA

5:00PM Social Hour
6:00PM Buffet Dinner
7:00PM Business Meeting

- 1. Open Meeting, Introductions**
- 2. Approval of June 2023 Annual Meeting and May 2024 Minutes (Enclosed)**
- 3. Acceptance of May 2024 Financial Reports (Enclosed)**
- 4. Approval of TRORC’s FY25 Budget (Enclosed)**
- 5. Election of Officers for FY25:**

The Nominating Committee met and offered the following slate: William Emmons; Chair: John Echeverria; Vice Chair: Peter Berger; Treasurer: Nancy Jones; Secretary: Brian Loeb and Ken Alton; Members At Large on Executive Committee

- 6. Vote to Elect the Following as At-Large Board Members and Foundation Board Member:**

Agriculture: Meg Emmons; UVLSRPC: Meghan Butts; Business: Ken Alton; Andrew Winter; Twin Pines Housing Trust: Dan Ruddell; Conservation; TRORF: Don Bourdon
- 7. Scholarship Announcement (Enclosed)**
- 8. Presentation of Volunteer of the Year Award; Thanks; and Remarks**

7:30PM Presentation

TRORC is pleased to welcome Ben Kilham, Founder of Kilham Bear Center, who will speak to us about his work and that of his Bear Center.
www.kilhambearcenter.org

8:00PM Adjourn

William B Emmons III, Chair ~ Peter G. Gregory, AICP, Executive Director
128 King Farm Rd. Woodstock, VT 05091 ~ 802-457-3188 ~ trorc.org

TRORC Annual Board Meeting – King Farm, Woodstock VT

DRAFT

June 21, 2023 – Annual Meeting Minutes

Attendance:

Name	Town	9/28/22	12/14/22	3/22/23	4/26/23	5/24/23	6/21/23			
Jerry Fredrickson	Barnard	X	X	X	X	X	X			
Steve Cota	Barnard (Alt)									
Paul Vallee	Bethel (Alt.)	X								
Gene Kraus	Bethel			X	X	X	X			
Nancy Jones	Bradford	X	X	X	X	X	X			
Marcey Carver	Bradford (Alt)	X	X	X	X		X			
Lynne Bertram	Bridgewater			X		X				
Gwynn Zakov	Brookfield		X		X	X				
Jon Binhammer	Brookfield (Alt.)									
Carl Pepperman	Chelsea	X		X	X					
Tim O'Dell	Corinth					X				
Peter Berger	Fairlee	X		X	X	X	X			
Mark Belisle	Granville		X	X	X		X			
Monica Collins	Hancock	X			X	X				
Lori Hirshfield	Hartford	X		X	X					
Bruce Riddle	Hartford (Alt)	X		X	X	X				
Charles Jeffries	Hartland	X	X		X	X				
Frank Tegethoff	Newbury			X	X	X	X			
Larry Scott	Newbury (Alt.)									
Brian Loeb	Norwich					X	X			
Jaci Allen	Norwich (Alt.)		X							
Sarah Gallagher	Pittsfield	X	X		X		X			
Anne Brown	Plymouth	X	X				X			
Jim Allen	Plymouth (Alt.)									
Bill Emmons	Pomfret		X	X	X	X	X			
Regina Lawrence	Pomfret (Alt)				X		X			
Chris Sargent	Randolph		X			X	X			
Patricia Harvey	Rochester						X			
Doon Hinderyckx	Rochester (Alt)		X	X		X	X			
David Brandau	Royalton	X		X	X	X	X			
Bushrod Powers	Royalton (Alt)		X		X		X			
Ira Clark	Sharon		X	X	X	X	X			
Sue Sellew	Sharon (Alt.)					X				

Kevin Travis	Stockbridge			X						
John Echeverria	Strafford	X					X			
Angela McCanna	Thetford		X	X		X	X			
Jim Masland	Thetford (Alt)									
Jim Clark	Topsham			X						
Michael Sacca	Tunbridge				X					
Kevin Rose	Tunbridge (Alt)						X			
Andrea Herrington	Vershire			X		X				
Nancy Malmquist	W. Fairlee		X	X	X	X	X			
Don Bourdon	Woodstock	X				X				
Brad Prescott	Woodstock (Alt)	X	X	X	X	X	X			
Meghan Butts	At-Large	X		X		X	X			
Jennifer Colby	At-Large	X	X		X	X	X			
Ken Alton	At-Large		X	X	X		X			
Dan Rudell	At-Large									
Andrew Winter	At-Large					X	X			
Meg Emmons	At-Large		X	X	X	X				

1. Call to Order, Approval of the Agenda, Introductions, and Public Comments:

The meeting opened at 7:03 p.m. A quorum after roll call was declared. No changes to the agenda were made. There were no comments from the public.

2. Approval of Minutes from June 2022 Annual Meeting

On a motion made by Commissioner Winter and seconded by Commissioner Gallagher, the June 2022 Annual Meeting minutes were approved unanimously.

3. Acceptance of the Unaudited May 2023 TRORC Financial Report

On a motion made by Commissioner Tegethoff, and seconded by Commissioner Sargent, the unaudited May 2023 Financial Report was accepted unanimously.

Gregory reported that the May financials were as expected. TRORC will end the fiscal year in a good financial position. The AR Aging report looks fine as most of the invoices on the report has been paid.

4. Approval of TRORC’s FY24 Budget

Gregory provided an overview of TRORC’s proposed budget for FY24. He noted that the annual budget has gone from \$2.5 million in FY23 to \$3.2 million in FY24, largely due to three factors:

- a. The State of Vermont chose TRORC to oversee its new program - the Municipal Technical Assistance Program - which will help underserved Towns apply for ARPA funds. TRORC is administering this three-year project and has enlisted the help of the State’s Regional Planning

Commissions and the Vermont League of Cities and Towns who will work directly with eligible Towns. TRORC will be working directly with eight Towns in the TRORC region – Bridgewater, Chelsea, Granville, Hancock, Pittsfield, Topsham, Vershire and West Fairlee.

- b. Each year TRORC receives core funding from Vermont's Agency of Commerce and Community Development (ACCD). For FY24, ACCD has increased its funding for TRORC by \$170,000.
- c. TRORC was awarded a four-year contract from the US EPA to continue providing assessments of Brownfields sites. Total funding is \$500,000.

Gregory reported that the FY24 Income is solid.

FY24 expenses reflect the addition of one Planner as well as a replacement Planner for Connor Rigney's position. Connor will be moving back to Ohio in July.

TRORC is continuing to develop additional Shared Services for the region's Towns. The input received from this year's survey was very helpful in helping TRORC focus on the Towns greatest needs.

In FY24, TRORC will transfer \$20,000 to the Two Rivers-Ottawaquechee Regional Foundation. The funds will cover staff time as the Foundation continues to build relationships with other Foundations and respond to funding opportunities. This is why the FY24 Budget Proposal shows \$20,000 more in expenses than income.

On a motion made by Commissioner Tegethoff, and seconded by Commissioner Sargent, the TRORC Budget for FY 24 was accepted unanimously.

5. Approval of Election of Officers for FY24

Commissioner Fredrickson thanked Gregory for his outreach efforts and the Nominating Committee for their follow-up work securing Officers and Commissioners for the Executive Committee.

Executive Committee:
Bill Emmons, Chair
John Echeverria, Vice Chair
Peter Berger, Treasurer
Nancy Jones, Secretary
Ken Alton, Member at Large for the Executive Committee
David Brandau, Member at Large for the Executive Committee
Nancy Malmquist, Member at Large for the Executive Committee

On a motion made by Commissioner Winter and seconded by Commissioner Powers, the election of the Officers was approved unanimously.

6. Approval of At-Large Board Members for FY24

Gregory shared that each of TRORC's At-Large Board members has agreed to serve on the Commission during the coming year.

Members at Large:
Ken Alton, Economic Development

Meghan Butts, Upper Valley Lake Sunapee Regional Commission
Jenn Colby, Agriculture
Meg Emmons, Youth
Dan (Rudi) Rudell, Conservation
Andrew Winter, Housing

On a motion made by Commissioner Berger and seconded by Commissioner Belisle, the election of the Members at Large was approved unanimously.

7. Announcement of FY23 Student Scholarship Awards

Nancy Jones, Chair of the Scholarship Committee, noted that TRORC received 18 applications and were able to make ten awards in the increased amount of \$1,500 per student. The following students were affirmed as recipients of TRORC's FY23 Scholarship Awards:

John Cassell, Quechee
Owen Crossman, Woodstock
Michael Fernandez, Thetford
Colin Gagner, Fairlee
Megan Lang, Hartland
Declan McCullough, Woodstock
Ella Perreault, Chelsea
Anthem Philip, White River Junction
Daniel Smith, South Royalton
Sean Smith, South Royalton

8. Chairperson/Director Remarks

Chairperson Fredrickson addressed the gathering, noting that he had enjoyed working with everyone – the Commissioners and the TRORC staff – during his time as Board Chair. He stated that he was particularly proud of TRORC's Investment Management program which involved closing out low-earning Certificates of Deposit and transferring them into a Mascoma Wealth Management account.

Fredrickson also commented on Gregory's leadership in a variety of areas including updating the Regional Plan, the Shared Services survey (with Sydney Steinle's assistance), work on Town Plans, energy projects and the annual IT review, and the housing presentation at the December 2022 meeting at the Woodstock Inn.

Commissioner Emmons followed with his comments, noting his appreciation for how closely Fredrickson had worked with the TRORC staff.

Emmons also thanked Fredrickson for his good work as Board Chair and presented Frederickson with a token of TRORC's appreciation.

Presentation

Meg Mott, former Professor at Marlboro College and expert on the Vermont and US Constitutions, shared her thoughts and research on the intersection of public meetings and the Constitution. She suggested finding a way to withhold a reaction when hearing a difficult message from someone. Instead, she suggested helping that person get their points across by asking clarifying questions. She

also commented that creating relationships with those with different opinions can be helpful to understanding each other's points of view.

The meeting adjourned at 8:01 p.m.

The next Board meeting is expected to take place on Wednesday, September 20, 2023. There may be an opportunity for a Board meeting in either July or August should any Towns request Town Plan Reviews during that timeframe.

Meeting Minutes prepared by:
Lori Kay, Finance Manager, June 27, 2023

DRAFT

TRORC Board Meeting
May 22, 2024 Board Minutes
Attendance:



Name	Town	9/27/23	10/25/23	12/13/23	3/27/24	4/24/24	5/22/24		
Steve Cota	Barnard (Alt)								
Paul Vallee	Bethel (Alt.)		X		X				
Gene Kraus	Bethel	X				X	X		
Nancy Jones	Bradford	X	X	X	X	X	X		
Marcey Carver	Bradford (Alt)	X		X	X	X			
Megan O'Toole	Braintree (Alt)	X							
Sandy Vondrasek Cooch	Braintree					X	X		
Lynne Bertram	Bridgewater				X	X			
Gwynn Zakov	Brookfield	X		X					
Jon Binhammer	Brookfield (Alt.)								
Carl Pepperman	Chelsea	X				X			
Steve Devoto	Corinth					X			
Peter Berger	Fairlee	X		X	X	X	X		
Mark Belisle	Granville			X			X		
Monica Collins	Hancock	X				X			
Lori Hirshfield	Hartford	X	X			X			
Bruce Riddle	Hartford (Alt)		X	X	X	X	X		
Charles Jeffries	Hartland	X	X	X	X	X			
Frank Tegethoff	Newbury	X	X	X	X	X	X		
Larry Scott	Newbury (Alt.)						X		
Brian Loeb	Norwich	X	X				X		
Jaci Allen	Norwich (Alt.)				X	X			
Herb Kuendig	Pittsfield	X					X		
Anne Brown	Plymouth	X		X		X	X		
Bill Emmons	Pomfret	X	X	X	X	X	X		
Regina Lawrence	Pomfret (Alt)								
Chris Sargent	Randolph		X			X			
Patricia Harvey	Rochester	X	X		X	X			
Doon Hinderyckx	Rochester (Alt)								
David Brandau	Royalton		X		X	X	X		
Bushrod Powers	Royalton (Alt)	X				X	X		

William B. Emmons, III, Chair ~ Peter G. Gregory, AICP, Executive Director
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Barnard ~ Bethel ~ Bradford ~ Braintree ~ Bridgewater ~ Brookfield ~ Chelsea ~ Corinth ~ Fairlee ~ Granville ~ Hancock ~ Hartford
Hartland ~ Newbury ~ Norwich ~ Pittsfield ~ Plymouth ~ Pomfret ~ Randolph ~ Rochester ~ Royalton ~ Sharon ~ Stockbridge ~ Strafford
Theftord ~ Topsham ~ Tunbridge ~ Vershire ~ West Fairlee ~ Woodstock

Name	Town	9/27/23	10/25/23	12/13/23	3/27/24	4/24/24	5/22/24		
Ira Clark	Sharon	X	X		X		X		
Sue Sellew	Sharon (Alt.)					X			
Kevin Travis	Stockbridge								
John Echeverria	Strafford		X	X	X	X	X		
Angela McCanna	Thetford	X	X		X				
Jim Masland	Thetford (Alt)								
Jim Clark	Topsham	X							
Michael Sacca	Tunbridge								
Kevin Rose	Tunbridge (Alt)								
Andrea Herrington	Vershire		X	X		X	X		
Nancy Malmquist	W. Fairlee	X	X	X			X		
Don Bourdon	Woodstock	X	X	X		X			
Brad Prescott	Woodstock (Alt)	X			X				
Meghan Butts	At-Large	X	X		X				
Jennifer Colby	At-Large	X	X	X		X			
Ken Alton	At-Large	X	X			X	X		
Dan Rudell	At-Large								
Andrew Winter	At-Large	X				X			
Meg Emmons	At-Large		X	X		X	X		

Staff: Peter Gregory, Executive Director; Kevin Geiger, Chief Planner; Harry Falconer, IREC & Planner; Bryan Kovalick, Planner; Sydney Steinle, Planner; Geena Baber, Planner

Guests: Dave Snedeker, Executive Director, NVDA; Devon Neary, Executive Director, RRPC

1. Call to Order, Approval of the Agenda, Roll Call

The meeting was called to order at 6:30 p.m. by Bill Emmons as Chair. Introductions were made in person and virtually. The Chair asked for any needed changes to the agenda. None were made.

2. Public Comment

There were no comments from the public.

3. Public Hearing for Newbury and Barnard Town Plans

Chair Emmons opened the hearing for both towns and introduced Sydney Steinle, TRORC Staff, to walk through the Newbury plan. Sydney walked through the update process and her comments from the town plan review rubric. Commissioner Kraus asked how staff comments made during the review process are incorporated into the plan. Peter Gregory replied that unless they would prevent regional approval, these comments are treated as potential areas of improvement for the next plan update cycle.

Chair Emmons introduced Bryan Kovalick, TRORC Staff, to walk through the Barnard planning process. Bryan noted that he was impressed with the plan and its incorporation of several recommendations from the previous plan update process. Commissioner Powers noted the poor quality of roads in Barnard, particularly during the

winter, and suggested that town plans better account for road improvements. Commissioner Malmquist commented that provision of childcare in small towns is difficult to plan for. Peter replied that childcare advocates were successful in getting childcare added as a goal for town plan approval, so we are required to plan for it, regardless of the size of town. Commissioner Herrington noted that childcare is a tiered system with multiple standards including home daycare, licensed center, etc. She recommended that town plans acknowledge these different levels.

Chair Emmons called for a motion to approve the Newbury Town Plan. Commissioner Kraus made the motion and Commissioner Belisle seconded. A vote was taken, and the plan was approved.

Chair Emmons called for a motion to approve the Barnard Town Plan. Commissioner Brandau made the motion and Commissioner Herrington seconded. A vote was taken, and the plan was approved.

Chair Emmons called for a motion to confirm that the planning process has taken place in both towns. Commissioner Brandau made the motion and Commissioner Powers seconded. A vote was taken and the processes were confirmed.

4. Public Hearing for Newbury and Barnard Determinations of Energy Compliance (DEC)

Sydney walked through the DEC rubric for Newbury. Commissioner Echeverria asked for clarification on the plan's regulation of the siting of energy generation facilities.

Bryan walked through Barnard's DEC rubric.

Chair Emmons called for motion to approve both DEC's. Commissioner Brandau made the motion and Commissioner Belisle seconded. A vote was taken and both DEC's were approved. Chair Emmons closed the hearing.

5. Approval of the April 24, 2024 Board Minutes

On a motion made by Commissioner Powers and seconded by Commissioner Kraus, the minutes were approved. Kevin was commended for the quality of his minutes.

6. Acceptance of unaudited Financial Reports from April 2024

Peter noted that high interest rates and strong stock market have led to high yields and that TRORC's interest income is at 230% of what was budgeted. Peter also noted that expenditures will increase soon as work proceeds on the Municipal Technical Assistance Program (MTAP), for which TRORC acts as the passthrough organization. The balance sheet currently shows a net income of \$260,000. Overall receivables are low. Commissioner Brandau motioned to approve the reports and Commissioner Alton seconded. A vote was taken and the report was approved.

7. Discussion and Action on draft Transportation Chapter 4 of the Regional Plan

Peter introduced Kevin to facilitate discussion on the chapter. An open discussion followed, largely centering around the need for expanded public transit and better pedestrian/cyclist facilities. Staff took note to better emphasize safety in the chapter. Commissioner Riddle raised concerns about road salt's effect on drinking water supply.

Chair Emmons called for a motion to advance the chapter. Commissioner Echeverria made the motion and Commissioner Kuendig seconded. A vote was taken and the motion passed.

8. Discussion and Action on draft Energy Chapter 11 of the Regional Plan

Peter introduced Harry Falconer, TRORC Staff, to discuss the new energy chapter. Harry briefly described the new goals, policies, and recommendations in each section of the chapter. Discussion of the Electricity Conservation and Renewable Generation section centered around how the state and electric utilities account for Renewable Energy Credits (RECs). In the Transportation section, Harry introduced a new policy mandating the installation of EV

chargers at new residential, commercial, and industrial developments that trigger Act 250. Commissioner Echeverria commented that the plan's goal of capping Vehicle Miles Traveled (VMT) at 2011 levels should be more ambitious.

In the thermal section, Harry outlined a policy that mandates no fossil fuel combustion as a primary heating source at new developments that trigger Act 250. Commissioner Kraus requested a stronger policy supporting geothermal. Finally, Harry described the new policies in the Siting section, which prohibit ground-mounted solar arrays in areas served by sewer and water and in forest-based resource areas and a policy requiring large solar array facilities to be permeable to small animals and manage their sites as a pollinator or grassland habitat. Commissioner Riddle raised concerns that the grassland policy would present a wildfire risk to solar developers. Kevin responded that we would make inquiries and revise the policy as needed. Commissioner Kraus requested that a policy be added to make carbon emissions a factor in the region's regulation of generation facilities.

Commissioner Echeverria motioned to advance the chapter and was seconded by Commissioner Malmquist. A vote was taken, and the motion was passed.

9. Staff/Commissioner Updates

a. Legislative Update

Peter gave brief updates on the status of the Flood Safety Act, the Act 250 Act/housing bill, the Renewable Energy Standard bill, the changes to Open Meeting Law, and the Municipal Ethics Bill. These changes will be very consequential to our work at TRORC. The act 250 bill in particular is why work on the regional plan's land use chapter has been put on hold.

b. TRORC Annual Meeting – June 26, 2024

Same vendors as last year. Speaker will be Ben Kilham, from the Kilham Bear Center in Lyme.

c. Other

Peter briefly mentioned a new funding opportunity from the Vermont Bond Bank that will provide emergency funding and technical assistance to small water systems throughout the state. The funding comes from \$6 million in repurposed ARPA funds. RPCs will play a role in providing technical assistance.

Mary Olmo, TRORC's Finance Manager, has decided to move on. Christina Scott will be the new Finance Manager. She was formerly the CFO of a dry-cleaning business with over 130 employees. She will start at TRORC in June. TRORC is also looking to hire a Grants Administrator.

Dave Snedeker from NVDA raised his hand to mention the next steps for VAPDA's peer review process of TRORC and thank TRORC for its leadership on several statewide initiatives, including the Municipal Technical Assistance Program (MTAP) and the Resilience Initiative for Vermont Resilience and Recovery (RIVER).

10. Adjourn

On a motion made by Commissioner Kraus and seconded by Commissioner Malmquist, the meeting was adjourned at 8:24 p.m.

Respectfully submitted, Harry Falconer
May 30, 2024

Two Rivers-Ottawaquechee Regional Commission
 FY24 - July 1, 2023 - June 30, 2024
 Income and Expense Summary Report (Cash Basis)

As of May 31, 2024

INCOME SUMMARY					
Category	Prior Months	May 2024	Total to Date	FY24 Budget	Percent of Budget
SUMMARY TOTALS:					
TOTAL INFLOWS	\$2,349,114.31	\$106,321.50	\$2,455,435.81	\$3,279,495.00	75%
TOTAL OUTFLOWS	\$2,037,223.24	\$188,699.53	\$2,225,922.77	\$3,299,495.00	67%
NET:	\$311,891.07	-\$82,378.03	\$229,513.04	-\$20,000.00	
REGIONAL PLANNING INCOME					
Agency of Transportation	\$199,535.98	\$49,253.54	\$248,789.52	\$283,723.00	88%
Agency of Commerce	\$610,777.92	\$0.00	\$610,777.92	\$655,506.00	93%
EPA Brownfields	\$15,531.98	\$0.00	\$15,531.98	\$60,000.00	26%
HUD Sole Proprietor Tech Assistance	\$68,692.00	\$0.00	\$68,692.00	\$49,000.00	140%
Agency of Administration - Municipal Tech Assistance	\$375,000.00	\$0.00	\$375,000.00	\$850,000.00	44%
EDA Creative Economy	\$42,004.47	\$0.00	\$42,004.47	\$56,193.00	75%
EDD Planning Grant	\$14,893.26	\$6,468.75	\$21,362.01	\$28,890.00	74%
VHCB- River	\$0.00	\$0.00	\$0.00	\$0.00	0%
VEM- River	\$0.00	\$0.00	\$0.00	\$0.00	0%
Municipal Dues	\$93,099.00	\$0.00	\$93,099.00	\$93,099.00	100%
Total Planning Income	\$1,419,534.61	\$55,722.29	\$1,475,256.90	\$2,076,411.00	71%
CONTRACT INCOME					
State Contracts	\$499,076.40	\$9,470.59	\$508,546.99	\$465,372.00	109%
Municipal Contracts	\$266,334.64	\$14,706.90	\$281,041.54	\$278,148.00	101%
Other Contract Services	\$147,676.83	\$26,421.43	\$174,098.26	\$453,064.00	38%
Total Contract Income	\$913,087.87	\$50,598.92	\$963,686.79	\$1,196,584.00	81%
FEE INCOME					
Municipal Fees	\$0.00	\$0.00	\$0.00	\$0.00	0%
Other Fees	\$383.33	\$0.00	\$383.33	\$500.00	77%
Total Fee Income	\$383.33	\$0.00	\$383.33	\$500.00	77%
MISCELLANEOUS INCOME					
Interest	\$13,820.36	\$0.29	\$13,820.65	\$6,000.00	230%
Investment Earnings	\$1,325.85	\$0.00	\$1,325.85	\$0.00	0%
Sales/Miscellaneous	\$962.29	\$0.00	\$962.29	\$0.00	0%
Total Misc. Income	\$16,108.50	\$0.29	\$16,108.79	\$6,000.00	268%
TOTAL INFLOWS	\$2,349,114.31	\$106,321.50	\$2,455,435.81	\$3,279,495.00	75%

EXPENSE SUMMARY

Category	Prior Months	May 2024	Total to Date	FY24 Budget	Percent of Budget
PERSONNEL SERVICES					
Salaries/Wages	\$714,912.67	\$70,463.19	\$785,375.86	\$1,039,745.00	76%
Payroll Taxes	\$54,387.43	\$5,066.57	\$59,454.00	\$79,540.00	75%
EAP - Employee Assistance	\$600.00	\$0.00	\$600.00	\$600.00	100%
Workers' Compensation	\$2,368.00	\$0.00	\$2,368.00	\$3,400.00	70%
Unemployment Insurance	\$836.59	\$0.00	\$836.59	\$911.00	92%
Health & Dental Insurance	\$124,272.57	\$15,036.16	\$139,308.73	\$154,495.00	90%
Life Insurance	\$5,314.12	\$35.16	\$5,349.28	\$6,750.00	79%
Retirement Fund	\$117,489.86	\$11,520.03	\$129,009.89	\$157,859.00	82%
Disability Insurance	\$11,422.07	\$1,145.55	\$12,567.62	\$13,826.00	91%
Childcare Assistance	\$10,000.00	\$0.00	\$10,000.00	\$10,000.00	100%
Tuition Reimbursement/ Student Loan Payment	\$6,000.00	\$1,200.00	\$7,200.00	\$14,800.00	49%
Total Personnel Services	\$1,047,603.31	\$104,466.66	\$1,152,069.97	\$1,481,925.00	78%
INSURANCES/OCCUPANCY					
Rent & Utilities	\$41,900.82	\$4,320.88	\$46,221.70	\$56,686.00	82%
Occupancy Expenses - King Farm	\$758.94	\$99.00	\$857.94	\$1,500.00	57%
Fidelity Bond Policy	\$2,947.00	\$0.00	\$2,947.00	\$3,500.00	84%
Professional Liability	\$6,679.36	\$0.00	\$6,679.36	\$7,000.00	95%
Property Insurance	\$4,943.00	\$0.00	\$4,943.00	\$5,000.00	99%
Total Insurances/Occupancy	\$57,229.12	\$4,419.88	\$61,649.00	\$73,686.00	84%
PROFESSIONAL SERVICES					
Legal Services	\$33,135.00	\$105.00	\$33,240.00	\$5,000.00	665%
Accounting Services	\$0.00	\$0.00	\$0.00	\$1,000.00	0%
Program Audit	\$5,700.00	\$2,540.00	\$8,240.00	\$12,000.00	69%
Total Professional Services	\$38,835.00	\$2,645.00	\$41,480.00	\$18,000.00	230%
CONSULTANTS					
Planning	\$527,806.94	\$16,090.22	\$543,897.16	\$624,383.00	87%
Municipal Tech Assist Pass Through	\$179,709.63	\$37,413.60	\$217,123.23	\$710,000.00	31%
VHCB- River	\$4,930.02	\$505.17	\$5,435.19	\$0.00	0%
VEM- River	\$0.00	\$0.00	\$0.00	\$0.00	0%
EPA Brownfields Consultants	\$0.00	\$0.00	\$0.00	\$52,000.00	0%
HUD Sole Proprietor/Tech Assistance Pass-Thru funds	\$22,160.00	\$0.00	\$22,160.00	\$36,156.00	61%
MARC Brownfields Consultants	\$22,971.54	\$0.00	\$22,971.54	\$72,500.00	32%
Total Consultants	\$757,578.13	\$54,008.99	\$811,587.12	\$1,495,039.00	54%

EXPENSE SUMMARY

Category	Prior Months	May 2024	Total to Date	FY24 Budget	Percent of Budget
TRAVEL					
Travel Reimbursement	\$18,386.44	\$4,439.62	\$22,826.06	\$32,745.00	70%
Commissioner travel reimb.	\$581.64	\$61.64	\$643.28	\$1,250.00	51%
Mtgs, Conf & Training	\$6,681.02	\$4,767.98	\$11,449.00	\$39,500.00	29%
Total Travel	\$25,649.10	\$9,269.24	\$34,918.34	\$73,495.00	48%
OFFICE EXPENSES					
General Supplies	\$6,680.17	\$997.01	\$7,677.18	\$8,000.00	96%
Outside Printing	\$243.83	\$0.00	\$243.83	\$2,500.00	10%
Advertising	\$4,421.61	\$759.85	\$5,181.46	\$8,000.00	65%
Dues/Publications/Data	\$14,257.82	\$648.00	\$14,905.82	\$32,000.00	47%
Postage	\$839.91	\$862.05	\$1,701.96	\$2,000.00	85%
Telephone/Internet/Web	\$12,686.25	\$1,685.62	\$14,371.87	\$16,000.00	90%
Repairs	\$0.00	\$0.00	\$0.00	\$500.00	0%
Bank/Payroll Fees	\$1,378.99	\$72.00	\$1,450.99	\$850.00	171%
Equip/Software Contracts	\$23,115.28	\$1,299.45	\$24,414.73	\$31,000.00	79%
Total Office Expenses	\$63,623.86	\$6,323.98	\$69,947.84	\$100,850.00	69%
OFFICE EQUIPMENT					
Computer Hardware	\$6,376.00	\$1,606.79	\$7,982.79	\$6,000.00	133%
Office Equipment/Furniture	\$797.62	\$0.00	\$797.62	\$6,000.00	13%
Computer Software	\$7,019.14	\$0.00	\$7,019.14	\$5,000.00	140%
Total Office Equipment	\$14,192.76	\$1,606.79	\$15,799.55	\$17,000.00	93%
OTHER EXPENSES					
Transportation Equip./Supplies	\$1,694.98	\$1,458.99	\$3,153.97	\$3,500.00	90%
Scholarship Program	\$10,500.00	\$4,500.00	\$15,000.00	\$16,000.00	94%
Contribution - Two Rivers-Ottauquechee Regl Foundation	\$20,000.00	\$0.00	\$20,000.00	\$20,000.00	100%
Miscellaneous/Bad Debt	\$316.98	\$0.00	\$316.98	\$0.00	0%
Total Other	\$32,511.96	\$5,958.99	\$38,470.95	\$39,500.00	97%
TOTAL OUTFLOWS	\$2,037,223.24	\$188,699.53	\$2,225,922.77	\$3,299,495.00	67%

Two Rivers-Ottauquechee Regional Commission

Balance Sheet

As of May 31, 2024

06/03/24

Accrual Basis

	May 31, 24
ASSETS	
Current Assets	
Checking/Savings	
1001 · Cash	
1079 · Brownfields - Mascoma Bank	101.84
1080 · M&T Bank Core Checking	818,165.53
Total 1001 · Cash	818,267.37
1002 · Investments	
1005 · Mascoma Wealth Management	
1005a · Fidelity Investments	664,529.25
1005b · Fidelity Cash Equivalents	38,347.44
Total 1005 · Mascoma Wealth Management	702,876.69
1089 · Vermont Community Loan Fund	
1087 · VT Community Loan Fund #L-0923	26,566.24
1088 · VT Community Loan Fund #L-1011	18,718.79
1089a · VT Community Loan Fund #L1108	23,980.02
1089b · VT Community Loan Fund #L-1210	41,955.90
1089c · VT Community Loan Fund #L-1516	25,000.00
Total 1089 · Vermont Community Loan Fund	136,220.95
1091 · Northfield Savings Bank	
1091a · Northfield Savings Bank **2292	49,781.52
1091b · Northfield Savings Bank **2441	55,008.58
Total 1091 · Northfield Savings Bank	104,790.10
Total 1002 · Investments	943,887.74
Total Checking/Savings	1,762,155.11
Accounts Receivable	
1003 · Accounts Receivable	
1200 · Accounts Receivable - Intergvmt	7,346.19
Total 1003 · Accounts Receivable	7,346.19
Total Accounts Receivable	7,346.19
Other Current Assets	
1550 · A/R Employee Computer Purchase	
1562 Computer Purchase M. Olmo	2,093.48
Total 1550 · A/R Employee Computer Purchase	2,093.48
Total Other Current Assets	2,093.48
Total Current Assets	1,771,594.78
Fixed Assets	
1510 · General Fixed Assets	
1511 · Right of Use Lease Acct	7,750.00
1510 · General Fixed Assets - Other	171,957.46
Total 1510 · General Fixed Assets	179,707.46
1515 · Accumulated Depreciation	-166,203.71
Total Fixed Assets	13,503.75
TOTAL ASSETS	1,785,098.53

Two Rivers-Ottauquechee Regional Commission

Balance Sheet

As of May 31, 2024

06/03/24

Accrual Basis

	May 31, 24
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2002 · Accrued Expenses	
2180 - Dependent Care	865.27
2101 · Payroll Liabilities	
2105 · Federal Income Tax	-300.00
2110 · FICA Tax Employee	-84.63
2115 · FICA Tax Employer	-84.63
2120 · Medicare Tax Employee	-19.79
2125 · Medicare Tax Employer	-19.79
2130 · VT Income Tax	2,266.31
2135 · VT Unemployment Tax	-79.07
2147 · Taxable Fringe Benefits	6,239.78
2101 · Payroll Liabilities - Other	300.00
Total 2101 · Payroll Liabilities	8,218.18
2175 · Cafeteria Vision	18.18
Total 2002 · Accrued Expenses	9,101.63
2100 · Accrued Uncompensated Absences	71,130.61
2160 · Direct Deposit Liabilities	531.31
Total Other Current Liabilities	80,763.55
Total Current Liabilities	80,763.55
Long Term Liabilities	
2180 · Lease Liability	5,425.00
Total Long Term Liabilities	5,425.00
Total Liabilities	86,188.55
Equity	
3001 · Fund Balances	
3002 · Assigned	
3020 · Designated Equipment Fund	4,310.65
3035 · Designated Building Fund	19,552.88
Total 3002 · Assigned	23,863.53
3004 · Restricted	
3000 · Opening Bal Equity	17,492.22
Total 3004 · Restricted	17,492.22
3005 · Mascoma Wealth Management	
3045 · Unrealized Gains (Losses)	14,361.30
Total 3005 · Mascoma Wealth Management	14,361.30
Total 3001 · Fund Balances	55,717.05
3900 · Retained Earnings	1,370,186.06
Net Income	273,006.87
Total Equity	1,698,909.98
TOTAL LIABILITIES & EQUITY	1,785,098.53

Two Rivers-Ottauquechee Regional Commission
A/R Aging Detail
 As of May 31, 2024

Type	Date	Num	Name	Class	Open Balance
Current					
Total Current					
1 - 30					
Invoice	05/23/2024	24-147	NVDA	6 - Enviro...	455.00
Total 1 - 30					455.00
31 - 60					
Invoice	04/22/2024	24-133	Lamoille County Regional Commission:L...	8 - Techni...	4,815.00
Invoice	04/22/2024	24-131	Mt. Ascutney Health Center	3 - Econo...	924.41
Invoice	04/30/2024	24-138	Mount Ascutney Regional Commission	6 - Enviro...	1,151.78
Total 31 - 60					6,891.19
61 - 90					
Total 61 - 90					
> 90					
Total > 90					
TOTAL					7,346.19

TWO RIVERS-OTTAUQUECHEE REGIONAL COMMISSION

Proposed FY 25 Budget

6/26/2024

CATEGORY	FY 24 BUDGET	FY 25 BUDGET
REGIONAL PLANNING INCOME		
Agency of Transportation	\$ 283,723	\$ 331,559
Agency of Commerce	\$ 655,506	\$ 608,972
EPA Brownfields	\$ 60,000	\$ 50,000
HUD Sole Proprietor Tech Assistance	\$ 49,000	\$ -
Agency of Administration - MTAP	\$ 850,000	\$ 883,450
VHCB RIVER	\$ -	\$ 200,000
VEM RIVER	\$ -	\$ 600,000
EDA Creative Economy	\$ 56,194	\$ -
EDD Planning Grant	\$ 28,890	\$ 25,875
Municipal Dues	\$ 93,099	\$ 95,892
SUBTOTAL	\$ 2,076,412	\$ 2,795,748
CONTRACT INCOME		
State Contracts	\$ 465,372	\$ 299,600
Municipal Contracts	\$ 278,148	\$ 258,050
Other Contract Services	\$ 453,064	\$ 344,200
SUBTOTAL	\$ 1,196,584	\$ 901,850
FEE INCOME		
Municipal Fees	\$ -	\$ -
Other Fees	\$ 500	\$ 500
SUBTOTAL	\$ 500	\$ 500
MISCELLANEOUS INCOME		
Interest	\$ 6,000	\$ 14,000
Investment Earnings	\$ -	\$ -
Sales/Miscellaneous	\$ -	\$ -
SUBTOTAL	\$ 6,000	\$ 14,000
TOTAL INCOME	\$ 3,279,496	\$ 3,712,098

CATEGORY	FY 24 BUDGET	FY 25 BUDGET
PERSONNEL SERVICES		
Salaries/Wages	\$ 1,039,745	\$ 1,038,743
Payroll Taxes	\$ 79,540	\$ 79,463
Employee Assistance Program	\$ 600	\$ 600
Worker's Comp.	\$ 3,400	\$ 3,400
Unemployment Insurance	\$ 911	\$ 1,100
Health/Dental Insurance	\$ 154,495	\$ 174,500
Life Insurance	\$ 6,750	\$ 7,250
Retirement Fund	\$ 157,858	\$ 175,226
Disability Insurance	\$ 13,826	\$ 14,750
Childcare Assistance	\$ 10,000	\$ 10,000
Tuition Reimbursement/Loan Forgiveness	\$ 14,800	\$ 16,200
SUBTOTAL	\$ 1,481,925	\$ 1,521,232
INSURANCES/OCCUPANCY		
Rent & Utilities	\$ 56,686	\$ 58,386
Occupancy Expenses - King Farm	\$ 1,500	\$ 1,500
Fidelity Bond	\$ 3,500	\$ 4,000
Professional Liability	\$ 7,000	\$ 7,500
Property Insurance	\$ 5,000	\$ 6,000
SUBTOTAL	\$ 73,686	\$ 77,386
PROFESSIONAL SERVICES		
Legal Services	\$ 5,000	\$ 10,000
Accounting Services	\$ 1,000	\$ 3,000
Program Audit	\$ 12,000	\$ 14,000
SUBTOTAL	\$ 18,000	\$ 27,000
CATEGORY	FY 24 BUDGET	FY 25 BUDGET
CONSULTANTS		
Planning	\$ 1,334,383	\$ 371,900
EPA Brownfields	\$ 52,000	\$ 46,000
MTAP Pass-Thru	\$ 36,156	\$ 766,085
VHCB River Pass-Thru	\$ -	\$ 130,000
VEM River Pass-Thru	\$ -	\$ 580,000
MARC Brownfields	\$ 72,500	\$ 3,500
SUBTOTAL	\$ 1,495,040	\$ 1,897,485

CATEGORY	FY 24 BUDGET	FY 25 BUDGET
TRAVEL/MEETINGS/TRAINING		
Travel Reimbursement	\$ 32,745	\$ 32,745
Commissioner Travel Expenses	\$ 1,250	\$ 1,250
Meetings, Conferences, Training/Courses	\$ 39,500	\$ 30,000
SUBTOTAL	\$ 73,495	\$ 63,995
CATEGORY	FY 24 BUDGET	FY 25 BUDGET
OFFICE EXPENSES		
General Supplies	\$ 8,000	\$ 8,500
Outside Printing	\$ 2,500	\$ 500
Advertising	\$ 8,000	\$ 6,000
Dues/Publications/Data	\$ 32,000	\$ 27,000
Postage	\$ 2,000	\$ 2,000
Telephone/Internet/Web	\$ 16,000	\$ 16,000
Equipment Repairs	\$ 500	\$ 500
Bank/Payroll Fees	\$ 850	\$ 1,500
Equip. and Software Service Contracts	\$ 31,000	\$ 28,000
SUBTOTAL	\$ 100,850	\$ 90,000
OFFICE EQUIPMENT		
Computer Hardware	\$ 6,000	\$ 6,000
Office Equipment/Furniture	\$ 6,000	\$ 1,500
Computer Software	\$ 5,000	\$ 7,500
SUBTOTAL	\$ 17,000	\$ 15,000
OTHER EXPENSES		
Transportation Equipment	\$ 3,500	\$ -
Scholarship Program	\$ 16,000	\$ 20,000
Contribution - Two Rivers-Ottauquechee Regl Foundation	\$ 20,000	\$ -
Miscellaneous/Bad Debt	\$ -	\$ -
SUBTOTAL	\$ 39,500	\$ 20,000
TOTAL EXPENSES	\$ 3,299,496	\$ 3,712,098
TOTAL INCOME	\$ 3,279,496	\$ 3,712,098
TOTAL EXPENSES	\$ 3,299,496	\$ 3,712,098
	\$ (20,000)	\$ -

TWO RIVERS-OTTAUQUECHEE REGIONAL COMMISSION

FY25 Budget Expanded Notes

6/26/2024

Regional Planning Contracts:

Agency of Commerce	\$ 608,972.00
Funds general transportation, brownfields, energy, emergency management, economic development, natural resources, and local and regional land use planning.	
East Central Vermont Economic Development District Planning Grant	\$ 25,875.00
Economic Development Administration (EDA) grant supporting existing state and federal programs, providing technical assistance to Vermont businesses, addressing health equity and food security, and more.	
RIVER Program - Vermont Housing & Conservation Board	\$ 200,000.00
Resilience Initiative for Vermont Empowerment and Recovery (RIVER) involves 6 RPCs and seeks to develop a list of priority projects to help address flood risks in targeted communities (TRORC sites in Woodstock, Bridgewater, and Plymouth).	
RIVER Program - Vermont Emergency Management (VEM)	\$ 600,000.00
Assist VEM and manage consultants to develop mitigation strategies and obtain data to prioritize, select, and develop grant applications for select projects and communities.	
Vermont Agency of Transportation (VTrans)	\$ 331,559.00
Funding for general transportation-related operations and services.	
Municipal Technical Assistance Program (MTAP)	\$ 883,450.00
RPCs assist towns with specific activities and projects at no cost to the town. MTAP funding reimbursements to other RPCs for that work passes through TRORC.	
Environmental Protection Agency Brownfields	\$ 50,000.00
Funding environmental assessment of sites to support their redevelopment and protect human health and the environment (Hartford, Bradford, Fairlee, and Randolph).	
Municipal Dues	\$ 95,892.00
Total	\$2,795,748.00

State:

Municipal Energy Resilience Program (MERP)	\$ 68,600.00
Assist towns in applying for MERP Project Implementation Grants of up to \$500,000 to carry out the energy efficiency retrofits recommended by energy audits.	
Emergency Management Program Grant	\$ 25,000.00
Funding from Vermont Emergency Management to assist towns with local emergency management plans, exercises, etc.	
Flood Resilient Communities Fund Plymouth	\$ 206,000.00
Improving landscape and community resilience and reducing the future public safety and water quality impacts of climate-related flood hazards.	
Total	\$ 299,600.00

Municipal:

Braintree Municipal Planning Grant (MPG)	\$ 7,000.00
Strafford MPG	\$ 9,300.00
Chelsea MPG	\$ 9,300.00
Vershire Town Plan MPG	\$ 4,400.00
Randolph Community Development Block Grant	\$ 2,500.00
Brookfield Housing Bylaw	\$ 3,500.00
Intramunicipal Regional Energy Coordinator	\$ 108,685.00
Randolph Home Buyout	\$ 5,000.00
Bethel Sidewalk Municipal Project Manager (MPM)	\$ 4,500.00
Brookfield Building Resilient Infrastructure and Communities MPM	\$ 850.00
Hartland Jenneville Road MPM	\$ 7,560.00
Royalton Pedestrian Infrastructure MPM	\$ 12,000.00
Tunbridge Sidewalk MPM	\$ 330.00
Bridgewater Sandshed MPM	\$ 15,000.00
FY 23 Grants in Aid (GIA)	\$ 19,500.00
FY 24 GIA	\$ 44,625.00
Barnard Ridgeline	\$ 4,000.00
	<hr/>
	Total \$ 258,050.00

Other Contracts:

Upper Valley RPC Thriving Communities	\$ 80,000.00
Part of a statewide effort to promote affordability and inclusiveness to drive local economies and enliven local business, arts and culture.	
Mount Ascutney Regional Commission Brownfields	\$ 5,000.00
Collaborative funding for environmental assessment of sites to support their redevelopment and protect human health and the environment (Hartford, Bradford, Fairlee, and Randolph).	
Mt. Ascutney Hospital and Health Center	\$ 11,000.00
Supporting Towns with policy work around substance misuse prevention.	
Upper Valley RPC Long Island Sound Future Fund	\$ 18,000.00
Supports projects to fully restore the health and living resources of Long Island Sound, in part through maintenance and betterment of watersheds up-stream.	
Vermont Arts Council	\$ 6,000.00
Covers staff work as Zone Agent including relationship building, event planning, meeting attendance, development of annual priorities, and support for creative sector.	
Silver Lake State Park	\$ 32,900.00
Silver Lake State Park 100% Stormwater Designs Access Parking Improvements.	
Chittenden County Regional Planning Commission Water	\$ 16,000.00
Cooperative funding for tactical basin planning including regional coordination, workshops, grant applications, etc. to improve watershed and infrastructure resilience.	

Northern Border Regional Commission (NBRC) The Space on Main	\$ 800.00
Providing grant administration assistance to a co-working space in Bradford that is developing new education programming and outfit a space for a youth innovation lab.	
Northern Border Regional Commission VT Adaptive	\$ 6,000.00
Local Development District assistance from TRORC to navigate a NBRC Catalyst grant.	
Northern Border Regional Commission Velomont	\$ 166,000.00
Supporting the TRORC regional leg of new and existing trail sections that connects Vermont mountain biking chapters across public and private lands.	
Northern Border Regional Commission Little Rivers	\$ 2,500.00
Local Development District assistance from TRORC to Little Rivers Health Care in the Village of Wells River navigating an NBRC Catalyst grant.	
Total	\$ 344,200.00

Consultants/Passthrough:

Municipal Technical Assistance Program (MTAP)	\$ 766,085.00
TRORC is the primary grantee for the Vermont Agency of Administration's MTAP. TRORC is the RPC-side coordinator reimbursing RPCs for eligible work and functioning as a passthrough for that reimbursement.	
Environmental Protection Agency Brownfields	\$ 46,000.00
TRORC pays consultant invoices with grant funds and monitors consultant work. Consultants test for environmental contaminants.	
Mount Ascutney Regional Commission Brownfields	\$ 3,500.00
TRORC pays consultant invoices with grant funds and monitors consultant work. Consultants test for environmental contaminants.	
RIVER Program - Vermont Housing & Conservation Board	\$ 130,000.00
VHCB RIVER covers 6 RPCs' staff time in facilitating community decisions about flood project applications to FEMA. It also includes our management of this process.	
RIVER - Vermont Emergency Management (VEM)	\$ 580,000.00
Engineering support for the community decision-making process, includes our management of the contractors. Most of this funding is passed through to contractors.	
Planning Consultants:	
Flood Resilient Communities Fund Plymouth	\$ 195,000.00
Improving landscape and community resilience and reducing future public safety and water quality impacts of climate-related flood hazards.	
Northern Border Regional Commission (NBRC) Velomont	\$ 150,000.00
Pass-through funding to consultants on the TRORC regional leg of Velomont.	
Mount Ascutney Regional Commission Silver Lake	\$ 26,900.00
Pass-through for MARC and other consultants for Silver Lake State Park 100% Stormwater Designs Access Parking Improvements.	
Subtotal Planning Consultants	\$ 371,900.00
Total Consultants/Passthrough	\$ 1,897,485.00

TWO RIVERS-OTTAUQUECHEE REGIONAL COMMISSION

2024 SCHOLARSHIP AWARDEES

6/26/2024

Name	Town	High School	University	Major
Catherine Austin	Stockbridge	Woodstock Union High School	Clarkson University	Mechanical Engineering
Mia Lock Bagnato	South Strafford	Hanover High School	UVM	International Relations
Jordan Davis	White River Junction	Hartford HS & Vt Dept of Ed	Tufts University	Undeclared
Logan Knox	Stockbridge	Woodstock Union High School	Penn State	Landscape Architecture
Zofia Kosakowski	Fairlee	Rivendell Academy		Teacher Education
Gracelyn Laperle	Woodstock	Woodstock Union High School	Suffolk University	Pediatric Occupational Therapy
Emma Ostrau	Fairlee	Rivendell Academy	Sacred Heart University	Religious Studies/Dance
Elisia Sonsalia	West Fairlee	Rivendell Academy	UVM	Nursing & Health Sciences
Anna Marie Stratton	South Royalton	White River Valley High School	Univ. of New England	Animal Behavior/Pre-Vet
Liam Welch	Fairlee	Rivendell Academy	Clarkson University	Business Studies

Total Awards = 10

TRORC Volunteer of the Year Award 2024

The Two Rivers-Ottawaquechee Regional Commission is accepting nominations for the TRORC Volunteer of the Year Award!

TRORC seeks to recognize the phenomenal people who work to make our Region a healthy and vibrant place to live, work and visit. TRORC will present this award to one resident of our Region who has gone above and beyond in community planning service.

Eligible recipients include individuals who have demonstrated a commitment to planning:

- In their municipalities and volunteer committees
- For a specific project
- In an organization

To submit a nomination, complete this form and mail (128 King Farm Rd., Woodstock VT 05091), or e-mail pgregory@trorc.org it by May 31, 2024. This award will be selected by a TRORC-appointed committee that will review all submissions. The recipient will be notified by June 13, 2024, and will be invited to accept the award at the TRORC Annual Meeting on June 26, 2024.

Nominee: Alma Roystan Town: Newbury

Nomination questions (please limit each response to 50 words or less. Attach a separate sheet as needed):

- 1) Please tell us about the nominee.

Alma has served the town for decades in both elected and volunteer roles.

- 2) Why do you think this person deserves the TRORC Volunteer of the Year Award?

Alma deserves this special award for not only her active years serving the town, but even more for the legacy of public service she instilled across generations of citizens.

- 3) Describe a time when this individual went above and beyond for their community.

I wish I could give you a lightening strike moment about Alma. Were there emergencies requiring immediate action over the years? Of course.

But for me Alma's great gift is her skill in laying down solid foundations to ensure success. Her ability to make sure everyone is heard, that no decision is rushed along. She made the time to engage with every civics class that showed up at a selectboard meeting. When the town began exploring acquisition of Tucker Mountain as a town forest, we were divided as a community. Under her leadership, we established an independent committee comprised of all stakeholders, for and against. Ad we took our

William B Emmons III, Chair ~ Peter G. Gregory, AICP, Executive Director
128 King Farm Rd. Woodstock, VT 05091 ~ 802-457-3188 ~ trorc.org

time across countless public work sessions to come to consensus. She shepherded that energy through 2 sessions(!) of the public meeting since the town was not ready to vote after hours of discussion. When covid hit, Alma's personal commitment to building strong volunteer engagement, gathering experts, engaging the community, empowering/entrusting teams of citizens paid off in a big way. The town moved together as one to ensure that no need went unmet.

So no lightening strike events, but a legacy of nurturing civic engagement; yeah in a big way. And that Tucker Mountain committee, the town got: a selectboard member, a town forest booster organization, local and regional group service days.

Contact info of Nominee

Name, phone number, e-mail:

Alma Roystan

(802)866-5568; ragbag88@gmail.com

Your contact information

Name, phone number, e-mail:

Frank Tegethoff

(802)461-9845; fwtegethoff@gmail.com