

**TRORC  
EXECUTIVE COMMITTEE**

**King Farm  
Woodstock VT**

**August 14, 2024**

**MEETING MINUTES**

**Attendance:** Bill Emmons, Chair; John Echeverria, Vice Chair; Nancy Jones; Ken Alton; Peter Berger, Treasurer; Brian Loeb; Peter Gregory, Executive Director; Geena Baber; Kevin Geiger.

**1. Call to Order/Changes to Agenda:**

Vice Chair Echeverria convened the meeting at 3:05 p.m. A quorum was declared by the Vice Chair. No changes were made to the agenda.

**2. Public Comment:**

No public comments were received.

**3. Approval of the July 26, 2024, Minutes:**

On a motion made by Berger and seconded by Echeverria, the Minutes of July 26, 2024, were approved. Commissioner Loeb abstained.

**4. Acceptance of the unaudited July 2024 Financial Reports:**

The unaudited July 2024 Financial Reports were unanimously accepted as presented on a motion made by Berger and seconded by Echeverria.

Gregory noted the large number of receivables but also noted checks are coming in quickly. Gregory also indicated that the audit fieldwork was completed, and a draft audit should be available by late September.

**5. Annual IT update:**

Fellows went over the current situation regarding hardware replacement, software upgrades and security and back-up issues. All looked good. No action required.

**6. Regional Plan chapter Reviews:**

Baber and Geiger walked through Chapter 14, Implementation and discussed particulars with the Committee. A few changes were offered by members and will be incorporated. Final cleaned up versions of the draft Plan will be available for the full Board on September 25<sup>th</sup>. At that meeting, the Board will be asked to authorize staff to hold the first of two required formal hearings.

**7. Updates and Director Goals:**

Postponed until the next meeting on September 11<sup>th</sup>.

Meeting adjourned at 4:40 p.m.

Meeting Minutes prepared by:  
Peter G. Gregory, Executive Director,  
August 21, 2024