



Two Rivers-Ottawaquechee RPC Transportation Advisory Committee Meeting

Thursday May 8, 2025

9:30AM – 11:00AM

Zoom Conference Call and Hartford Town Hall

Meeting Summary

Town	Representative	Present	Town	Representative	Present	Town	Representative	Present
Barnard	Kassie Hull	X	Hancock			Royalton	Victoria Paquin Kip Bergstrom	X X
Bethel	Bill Hall	X	Hartford	John Haverstock Matt Osborn Bryan Gazda	X X X	Sharon	Nicola Shipman	X
Bradford	Nancy Jones		Hartland	John Campbell	X	Stockbridge	-	
Braintree	Bob Moyer	X	Newbury	Mike Hastings		Strafford	Lisa Bragg	X
Bridgewater			Norwich	Brennan Duffy		Thetford	Brian Story	
Brookfield			Pittsfield	George Deblon		Topsham	Jim Bulger	
Chelsea	Doug Lyford		Plymouth			Tunbridge	Michael Sacca	
Corinth	Joe Blodgett		Pomfret	Scott Cone	X	Vershire	-	
Fairlee	Smith Reed Ryan Lockwood	X	Randolph			West Fairlee	Delsie Hoyt	X
Granville	Mark Belisle	X	Rochester			Woodstock	Eric Duffy Stephanie Appelfeller	
At-Large Members								
Advance Transit	Adams Carroll Trish Palao	X	VTrans Planning Coordinator	Faith Dall Marcella Dent	X			
Tri-Valley Transit	Jim Moulton Mike Reiderer		VTrans D4 VTrans D7	Chris Bump/Mike Blakslee Logan Perron				
Vital Communities	Ellen Hender	X	Vermont Local Roads	Todd Eaton				

Guests: Karl Kemintzer, Sierra Club; Pete Fellows, TRORC

- 1. Introductions** – Rita called meeting to order 9:31am (Smith / Mark absent, Mark arrived 9:35am). Rita roll called attendance.
- Additions to Agenda and Public Comments – none
- Annual Chair and Vice Chair appointments. Bill Hall nominated Mark Belisle as Chair and Matt Osborn as Vice Chair. Bob Moyer seconded. All approved.
- Approval of March 13 minutes – Bob Moyer motioned to approve. Bill Hall, 2nd. All approved.
- 5. Review TRORC Bylaw proposed minor modifications - Rita**



Rita reviewed the TRORC Bylaws, last updated in 2020. Rita recommended updating the section on Article VI: Membership > At-Large Voting members:

At-Large Voting Members

Five at-large members are enabled under these Bylaws. ~~Stagecoach Transportation Services~~ ~~Tri-Valley Transit and Advance Transit~~, both ~~a~~ transit providers ~~is~~ ~~are~~ ~~an~~ automatic at-large members. ~~Four~~ **Three** additional at-large members representing other transportation modes are enabled by these Bylaws. TRORC appoints at-large members to the TAC.

Update Article IX: Amendments

These bylaws may be amended per Article VI by a two-thirds majority vote of the voting members present, provided that the text of any proposed amendment has been **e**mailed to members at least four (4) weeks prior to the meeting at which the proposed amendment is to be considered.

Revised bylaws will be posted on TRORC TAC webpage <https://www.trorc.org/programs/transportation/tac/> and will be adopted at July 10 TAC meeting.

6. Regional Bike Ped Projects Spotlight

Scoping: Tunbridge Village Sidewalk Study on VT110
Sharon Village Sidewalk Study on VT14/VT132
Randolph Sidewalk Study on VT12 and Weston St

Design / Construction:

South Royalton Sidewalk – Chelsea Business Block
Bethel Pleasant St Sidewalk
Fairlee US Route 5 Sidewalk
Hartford US Route 5 Sidewalk (UVAC to Ballardvale Dr)

Rita reviewed the different scoping and design/construction projects in the region on scope and anticipated construction dates. See full presentation on TRORC TAC webpage - <https://www.trorc.org/programs/transportation/tac/>

7. Small Culvert Sizing on Intermittent Streams Refresher – Do I need a stream alt permit?

Rita reviewed culvert sizing requirements from drainage, intermittent stream and perennial stream requirements. See full presentation on TRORC TAC webpage - <https://www.trorc.org/programs/transportation/tac/>

8. Other business (Rita)

- VTrans Better Roads Cat A – road erosion inventory grant/town status map. Rita displayed map of towns scheduled for 2025 / 2026 REI inventory work.
- VTrans FY26 Better Roads - announcements coming soon for Cat B,C,D awards.



- Work cannot begin without an executed agreement
- All work will need to be completed by September 30, 2026
- Town need to send in four color photograph, two of which shall show the project during construction and two of which shall show the project after completion.
- VTrans SFY 26 Grants in Aid Letters of Intent due **May 23, 2025**
- VTrans Bike Ped grant apps – **due JULY 11, 2025**. If towns need assistance, please contact Rita.
- VTrans/DEC/VLR MRGP Roads Roundtable – TRORC hosting at VSU in Randolph June 17, 2025

Meeting adjourned 10:37am

Next meeting on Thursday July 10, 2025 – Bethel Town Hall

2025 TRORC TAC Meeting Dates:

July 10 / Sept 11 / Nov 13